

**BOARD OF HEALTH MEETING MINUTES  
THURSDAY, FEBRUARY 13, 2020**

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the Vice President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2019.

**Roll Call**

Fran Benitz	<input checked="" type="checkbox"/>
Amy Bigge, VP	<input checked="" type="checkbox"/>
Amy Burke, President	<input type="checkbox"/> Absent
Steve Ember	<input checked="" type="checkbox"/>
John Erickson, Alternate 1	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input type="checkbox"/> Absent
Amelia Sherr	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 2	<input type="checkbox"/> Absent
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in Attendance: Terry Brundage, SREHS  
Councilman Eodice, Council Liaison  
Mikey Gross, Environmental Health Division  
Sean Moran, Public Health Investigator

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**Minutes** – Board Member Sherr made a motion to accept the January 9, 2020 meeting minutes, seconded by Board Member Ember as amended.

**Executive Session:** None

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**Reports**

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Report for January 2020. Board Member Sherr made a motion to accept the Activities Report seconded by Board Member Erickson and carried by the following roll call vote. Ayes: Benitz, Bigge, Ember, and Yanchurak, No: None. Abstain: None.

Terry Brundage, SREHS, stated that:

He re-inspected businesses in violations and all passed re-inspection.

Mr. Brundage announced that the rabies clinic and food handler schedules are available. Middlesex County Department of Public Safety & Health sent out food handler notices to Middlesex Borough business.

Mr. Brundage also stated that new a restaurant, located at 643 Bound Brook Rd. will be opening soon. A new brewery, located at 600 Lincoln Blvd. is scheduled to open in March.

- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the Activities Environmental Report for December 2019. Board Member Sherr made a motion to Table the Environmental Reports seconded by Board Member Erickson and carried by the following roll call vote. Ayes: Benitz, Bigge, Ember, Erickson, Sherr, and Yanchurak, No: None. Abstain: None

The Board made a recommendation to Mickey Gross to relate the boards concern regarding the layout of the reports to Les Jones, Health Services Director, Environmental Health Division. Board Members want the reports to include more details, such as a one-page summary of Middlesex Borough's violations, that are provided on their Environmental Reports. Mr. Gross will contact Terry Brundage after he meets with Mr. Jones regarding the Board's concerns.

A recommendation was made that notices of violations be sent the Board Secretary as notices are prepared. Said notices would then be sent directly to the Board Members by the Board Secretary.

Mr. Gross informed the Board about the process when calling in complaints during normal and after hours. The county no longer requires three (3) resident complaints be made in order to respond to the complaints. After hours calls are to be made to the Sheriff's Department and the Public Health Department responds.

- C. Registrar's Report – Board Secretary presented the Registrar's Report for January 2020. Board Member Erickson made a motion to accept the Registrar's Report seconded by Board Member Sherr and carried by the following roll call vote. Ayes: Benitz, Bigge, Ember, Erickson, Sherr, and Yanchurak, No: None. Abstain: None.

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**Correspondence** – The following notices and brochures were circulated to Board Members:

- 1) 2020 Annual Board of Health Membership.
- 2) 2019 Novel Coronavirus
- 3) Well Decommissioning Report – vacant construction site - 232 Lincoln Blvd.

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## **Unfinished Business**

- Board Member Sherr made a formal complaint about Farmers Market flooring conditions. Littering at the parking lot needs to be addressed. Business requires better maintenance.
- Board Members are also concerned with the flooring conditions at Dollar Tree, located next to Farmers Market.
- Board Members were expecting Mr. Les Jones to attend this meeting. They would like to discuss what programs are available, so that we can take advantage of their services. Board Members made a recommendation to have a special meeting in March with Mr. Les Jones to discuss the programs available.
- Mr. Brundage made a recommendation to contact the Mayor and the Borough Administrator to reach out to Les Jones.
- Discussion about what the Board would like to see on our web page.
- Vice President Bigge recommended a committee to work on website information. Board Members Ember and Sherr volunteered to be part of the committee.
- Board Members recommended to remove Zika Virus information from website.
- Mr. Brundage will be sending notices to Board Secretary to have them posted on website.
- Board Member Yanchurak volunteered to be the delegate to meet with Givaudan accompanied by a Public Health Professional.

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## **New Business**

- Coronavirus
  - Distribution of current notice from NJ Department of Health regarding Coronavirus.
  - No known cases in the State of New Jersey.
- NJ Board of Health Association Website

- Board Member Yanchurak suggested a delegate go to the next meeting.
- Vaping in the vicinity of schools
  - Vice President Burke asked if the members want to adopt a similar ordinance.
  - Board Members Erickson and Sherr made a request to obtain a copy of Piscataway's ordinance for review.
  - Board Member Erickson recommended we discuss the legality of the ordinance with the Borough Attorney.
  - Mr. Brundage informed the Board that No Smoking signs are posted at school locations.
- Limiting single-use plastics
  - Board Members discussed the possibility of the Borough's participation in single-use plastics.
  - Mr. Brundage stated that there are about 40 municipalities in the state that don't allow plastic bags.
  - Board Members discussed obtaining a Sustainable NJ Certification. It would help us obtain grants.
  - Vice President Bigge discussed the 2016 resolution regarding Sustainable NJ.
- Mission statement
  - Board Member Yanchurak will be working on the mission statement.
- Annual meeting of association of NJ BOH members
  - Board Secretary is applying for the 2020 Annual Membership.
- Potential public health grants the BOH could apply for
  - Discussion of possible grants the Board could apply for through NJ Local Boards of Health Association
- BOH and Health Department web pages
  - Discussion about what the Board would like to see on our web page.
  - A committee consisting of Board Members Ember and Sherr was created to work on the items to post on the website, pending receipt of program-specific information from the County.
  - Councilman Eodice asked to have mental health awareness month mentioned on the website.
- Councilman Eodice stated that he will be discussing with Mayor and Council, the possibility of working with Eagle Scouts on projects to help with cat colonies, and a dog park.
  - Board Member Sherr was concerned about the colonies due to rabies. Councilman Eodice stated that the colonies are being managed properly.

- Vice President Bigge stated that perhaps the Scouts can create a Community Garden.
  - Board Member Sherr suggested that, due to the dangers of crossing Route28, orange flags be placed at cross walks.
- Board Member Erickson recommended a Special Meeting be held in March to meet with Les Jones, second by Board Member Sherr.
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### **Website**

- A. The Calendar of events was posted for the month of January 2020.
  - B. Improvements to the Board of Health website – Details of what the Board would like to have on the website.
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### **Public Portion**

Vice President Bigge opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, Vice President Bigge closed the public portion of the meeting.

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Board Member Erickson moved for adjournment seconded by Board Member Ember and carried by a unanimous vote of board members present.

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Carmen Modica  
Board Secretary