

**MIDDLESEX BOARD OF HEALTH
REORGANIZATION MEETING MINUTES
THURSDAY, JANUARY 7, 2021**

The meeting of the Middlesex Board of Health was held on the above date via telephone conference and called to order at 7:00 p.m. by the Board Secretary with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 9, 2020.

Oath of Office were read into record by the following new Board Members present:

Michael Conahan, Melissa Fedosh and Lucy Laranjeiro

Roll Call

Michael Conahan – Vice President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input type="checkbox"/> - Absent
Karen Rutkowski – Alternate 2	<input type="checkbox"/> - Absent
Amelia Sherr - President	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 2	<input checked="" type="checkbox"/>
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in Attendance: Terry Brundage, SREHS
Councilman Rex, Council Liaison

Board Secretary opened the nomination for President of the Middlesex Board of Health for 2021. Board Member Michael Conahan made a motion to nominate Board Member Amelia Sherr for President, seconded by Board Member Steve Ember and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None.

Board Secretary opened the nomination for Vice President of the Middlesex Board of Health for 2021. Board Member Sherr made a motion to nominate Board Member Nancy Purcell-Holmes, seconded by Board Member Conahan. Nomination withdrawn per Roberts Rule of Order, whereas Board Member Nancy Purcell-Holmes was not present to accept nomination.

Board Secretary re-opened the nomination for Vice President of the Middlesex Board of Health for 2021. Board Member Sherr made a motion to nominate Board Member Conahan for Vice President, seconded by Board Member Steve Ember and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None.

President Sherr made a motion to nominate Carmen Modica as Secretary to the Middlesex Board of Health for 2021, second by Board Member Yanchurak and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None.

President Sherr made a motion to nominate: Linda Chismar as Registrar, Carmen Modica, as Deputy Registrar, Kelsey Meixner as Alternate Deputy Registrar to the Middlesex Board of Health, as confirmed by Board Secretary Carmen Modica, second by Board Member Yanchurak and carried by a unanimous vote of board members present.

Minutes – Board Member Yanchurak made a motion to accept the November 12, 2020 meeting minutes, seconded by Board Member Ember and carried by the following roll call vote. Ayes: Ember, Steinau and Yanchurak. No: None Abstain: Fedosh, Laranjeiro, Conahan

Executive Session: None

Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Report for October and November 2020. Board Member Conahan made a motion to accept the Activities Report seconded by Board Member Ember and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None.

Terry Brundage stated that food inspections were done in December and are also being done in January. He also mentioned that he visited food establishments that were reported for not properly wearing PPE.

- B. Monthly Activities Environmental Report – **TABLED** due to lack of information on the report and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None

President Sherr informed new members the reason the Monthly Activities Environmental Reports have been tabled. Board Members made a recommendation to invite Mickey Gross and Les Jones, of the Environmental Health Division to future meetings.

- C. Registrar's Report – Board Secretary presented the Registrar's Report for November and December 2020. Board Member Ember made a motion to accept the Registrar's Report seconded by Board Member Fedosh and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Steinau and Yanchurak. No: None Abstain: None
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Correspondence - Sunshine Notices and COVID-19 Statistics Graph created and presented by Board Member Yanchurak.

Board Members discussed receiving information from the County regarding COVID statistics. Board Members Yanchurak and Ember will be working with President Sherr to request data from the County. President Sherr informed the members of the COVID statistics for the Borough of Middlesex.

Unfinished Business - None

New Business - Budget Process

Board Members discussed the way the current Budget process. President Sherr along with Board Members Ember and Fedosh will be meeting to discuss the Budget.

Board Members discussed possibly holding monthly meetings. President Sherr will be updating Ordinance regarding monthly meetings for discussion at next Board of Health meeting.

Bylaw Committee formed: President Sherr, Board Member Laranjeiro and Board Member Steinau to review bylaws for monthly meetings and the President's ability to vote.

Website

Public Portion

President Sherr opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Sherr closed the public portion of the meeting.

Board Member Fedosh moved for adjournment seconded by Board Member Conahan and carried by a unanimous vote of board members present.

Carmen Modica
Board Secretary