

**MIDDLESEX BOARD OF HEALTH  
MEETING MINUTES  
THURSDAY, February 11, 2021**

The meeting of the Middlesex Board of Health was held on the above date via telephone conference and called to order at 7:00 p.m. by President Sherr with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on January 22, 2021, in accordance with N.J.S.A. 10:4-6 et seq. as amended to permit public bodies as therein defined to conduct public meetings by means of communication or other electronic equipment, and with written notice and electronic notice provided to the courier news and the star ledger, posting on the website and the bulletin board in the municipal building and filed in accordance with the law.”

**Roll Call**

Michael Conahan – Vice President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input checked="" type="checkbox"/>
Karen Rutkowski – Alternate 2	<input checked="" type="checkbox"/>
Amelia Sherr - President	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 1	<input checked="" type="checkbox"/>
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in Attendance: Terry Brundage, SREHS  
Councilman Rex, Council Liaison

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**Minutes** – Vice President Conahan made a motion to accept the January 7, 2021 Re-Organization meeting minutes, seconded by Board Member Fedosh. Board Members Purcell-Holmes and Board Member Rutkowski abstained.

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**Executive Session:** None

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**Reports**

- A. **Board of Health Activities Report** – SREHS, Terry Brundage presented the Activities Report for December 2020. Board Member Purcell-Holmes made a motion to accept the Activities Report seconded by Board Member Ember and carried by the following roll call

vote: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None.

Board Members discussed the complaints at 409 Union Avenue, Gramercy Gardens and twice-a-year inspections for establishments. Terry Brundage stated that he required to do inspections in other parts of New Jersey. President Sherr requested a schedule of time spent in other areas from Terry Brundage.

- B. Monthly Activities Environmental Report – TABLED – Vice President Conahan made a motion to Table Environmental Report, seconded by Board Member Purcell-Holmes, and carried by the following roll call vote: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None.

Board Members present agreed to Table. Terry Brundage informed Members that the \$30,000 fine noted in the December 2020 was paid by Givaudan located on Lakeland Ave. Mr. Brundage stated that Givaudan is no longer in business. Board Members discussed the possibility of hazardous materials left behind by Givaudan. Request by President Sherr was made to have Mikey Gross inspect the site.

- C. Registrar's Report – Board Secretary presented the Registrar's Report for January 2021. Board Member Ember made a motion to accept the Registrar's Report, seconded by board Member Fedosh and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None.
- D. Board of Health Report – Board Secretary presented the Board of Health Report for January 2021. Board Member Fedosh made a motion to accept the Registrar's Report, seconded by board Member Yanchurak and carried by the following roll call vote. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None.

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**Correspondence** - President Sherr presented the following correspondence to Board Members for their review and information:

- The New Jersey Planner
- Letter to Lester Jones, Health Officer – President Sherr advised the members that she has not received a response to the letter or a returned phone call from Mr. Jones. She further stated that she will be requesting a meeting with Freeholder Rios.
- Rabies Schedule – Board Members would like to have a clinic in town the first Saturday in November. Mr. Brundage stated that he will contact the State to advise of same. He will also be coordinating a veterinarian.
- Piscataway Vaping Ordinance – President Sherr advised Members that the Borough's Ordinance covers what the members wanted to accomplish.

## **Unfinished Business**

- Budget Committee Report (Sherr, Ember, Fedosh) – President Sherr informed Board Members of the new Budget Committee and their role.
  - Bylaws Committee Report (Sherr, Laranjeiro, Steinau) – President Sherr informed Board Members of the new Bylaws Committee and their role.
  - Meeting Schedule – Members discussed holding monthly meetings
  - Coronavirus Reports – No discussion
  - Rabies Clinic – Plans to schedule on the first Saturday in November
  - Vaping in the vicinity of schools – Board members discussed the placement of signage in the parks and playgrounds. Vice President Conahan stated that he will work with the Department of Public Works on where to place signs.
  - Mission statement – TABLED
  - Meet with Givaudan – Moot, as they are out of business.
  - Potential public health grants – No discussion
  - Formal Community Health Assessment (CHIP) – President Sherr reached out to the County for the 2016-2019 report.
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## **New Business**

- Introduction of Ordinance No. 145-21 to amend Ordinance No. 141-15 – Ordinance to Amend Chapter of the Borough Code 429 By-Laws for the Board of Health of the Borough of Middlesex Section 429-9 Meetings: Notices, Waiver of Notice and Section 429-10 Quorum and Adjourned Meetings. Motion was made by Board Member Purcell-Holmes and second by Vice President Conahan to accept Ordinance No. 145-21 as amended and carried by unanimous vote by Board Members present.
- Introduction of Ordinance No. 146-21 to amend Ordinance No. 143-17 – Ordinance to Amend Chapter of the Borough Code 429 By-Laws for the Board of Health of the Borough of Middlesex Amending Article II, Section 6, Meetings; Notices; Waiver of Notice. Motion was made by Board Member Ember and second by Purcell-Holmes to accept Ordinance No. 146-21 as amended and carried by unanimous vote by Board Members present.
- Newspaper(s) utilized to advertise – Motion was made by Board Member Ember to accept the Star Ledger and the Courier News newspapers for advertisements, seconded by Yanchurak and carried by unanimous vote by Board Members present.

- President Sherr advised Board Members of their membership with the New Jersey Local Board of Health Association. Board Secretary advised members that they will be receiving newsletters directly from the Association.
  - Board of Health Licenses – Board Secretary asked Board Members if they were going to grant an extension until August 31, 2021 for Board of Health Licenses expiring May 31, 2021 due to the pandemic. A motion was made by Board Member Fedosh to extend the licenses until August 31, 2021, seconded by Board Member Yanchurak and carried by unanimous vote by Board Members present.
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### **Website**

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### **Public Portion**

President Sherr opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Sherr closed the public portion of the meeting.

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Board Member Ember moved for adjournment seconded by Board Member Yanchurak and carried by a unanimous vote of Board Members present.



Carmen Modica  
Board Secretary