

**MIDDLESEX BOARD OF HEALTH
SPECIAL MEETING MINUTES
THURSDAY, MARCH 11, 2021 AT 7:00 P.M.**

1. Meeting called to order by President Sherr with the following statement:

Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of a Special Meeting Notice to the Star Ledger, Courier News and Home News, and posted on the Middlesex Borough Website and at the Municipal Building on March 4, 2021.

Roll Call

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|----------------------------------|-------------------------------------|
| Michael Conahan – Vice President | <input checked="" type="checkbox"/> |
| Steve Ember | <input checked="" type="checkbox"/> |
| Melissa Fedosh | <input checked="" type="checkbox"/> |
| Lucy Laranjeiro | <input checked="" type="checkbox"/> |
| Nancy Purcell-Holmes | <input checked="" type="checkbox"/> |
| Karen Rutkowski – Alternate 2 | <input checked="" type="checkbox"/> |
| Amelia Sherr - President | <input checked="" type="checkbox"/> |
| Laura Steinau, Alternate 1 | <input type="checkbox"/> Absent |
| Peyton Yanchurak | <input checked="" type="checkbox"/> |

Others in Attendance:

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| Terry Brundage, SREHS | <input checked="" type="checkbox"/> |
| Councilman Rex, Council Liaison | <input type="checkbox"/> Absent |

Lester Jones, County Health Director/Health Officer

2. Public Hearing and Final Adoption of Ordinance No. 145-21

ORDINANCE TO AMEND ORDINANCE NO. 141-15 CHAPTER 429 OF THE BOROUGH CODE BY-LAWS FOR THE BOARD OF HEALTH OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, AMENDING ARTICLE II MEMBERS, SECTION 429-9 MEETINGS; NOTICES; WAIVER OF NOTICE AND SECTION 429-10 QUORUM AND ADJOURNED MEETINGS

Section 429-9 Meetings; Notices; Waiver of Notice – Section B – Delete: “with the exception of July and August”.

Section 429-10 Quorum and Adjourned Meetings – Section D – Delete: “The President shall not vote, unless there is the need to break a tie vote”.

President Sherr opened the public hearing on Ordinance No. 145-21. Seeing that there was no public participation, President Sherr closed the hearing on Ordinance No. 145-21.

Board Member Ember made a motion to adopt Ordinance No. 145-21 seconded by Board Member Yanchurak and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None

3. Public Hearing and Final Adoption of Ordinance No. 146-21

ORDINANCE TO RESCIND ORDINANCE NO. 143-17 ADOPTED BY THE BOARD OF HEALTH ON MAY 11, 2017 WHICH AMENDED THE BY-LAWS FOR THE BOARD OF HEALTH, BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 48, ARTICLE II SECTION 6 MEETINGS; NOTICES; WAIVER OF NOTICE

Ordinance No. 143-17 was never codified.

President Sherr opened the public hearing on Ordinance No. 146-21. Seeing that there was no public participation, President Sherr closed the hearing on Ordinance No. 146-21.

Board Member Purcell-Holmes made a motion to adopt Ordinance No. 146-21 seconded by Board Member Fedosh and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Yanchurak. No: None. Abstain: None


4. Update on Communications with Middlesex County regarding services - President Sherr shared the items discussed at the March 4, 2021 meeting she attended with Vice President Conahan, Mr. Pulomena, County Administrator, Mr. Carroll, County Director of Government & Public Affairs, Mr. Jones, County Health Director/Health Officer, Mayor Madden, Council Rex, Borough Administrator, Karrow.

Mr. Lester Jones, County Health Director/Health Office, was invited to the meeting to address the Boards concerns. Mr. Jones acknowledged that the March 4, 2021 was a productive meeting. He stated that they are working on a response to our concerns discussed at the March 4, 2021 meeting. He discussed the challenges with COVID-19 vaccine appointments and vaccine sites with the Board Members. He mentioned that the vaccines come from the Federal Government. He mentioned that receipt of vaccines will increase in the next couple of weeks. Piscataway will be hosting a drive-thru vaccine site on or about the first week of April.

Board Members discussed the lack of information regarding COVID-19 cases being provided to the Borough with Mr. Jones. They also discussed the need for a more comprehensive environmental reports from the County.

5. 2021 Budget and 2021 Contract Update – President Sherr stated that she spoke to Borough Administrator Karrow regarding the 2021 budget. She was advised the budget is still in review and waiting for introduction and adoption of same. President Sherr stated that the 2021 contract has not been approved yet.

6. **Revised 2021 Meeting Schedule** – President Sherr discussed holding the monthly Board of Health meetings on the 2nd Thursday of every month. Board Members present made a unanimous vote to hold the meetings on the 2nd Thursday of the month.
7. **Volunteer Recording Secretary** – President Sherr discussed the need for a volunteer recording secretary for seven (7) months in 2021 due to budget constraints. President Sherr recommended the following options to obtain volunteers to record the meetings: 1) one (1) Board Member to do the recordings; 2) a rotation of members; or 3) another option which has not yet been discussed with members. Board Member Ember volunteered to record the June and July Board of Health meetings. Further discuss about volunteering will take place at the June or July meeting.
8. **Meeting opened to the public** – Seeing that there was no one from the public in attendance, public portion closed.
9. **Adjournment** – Board Member Conahan made a motion to adjourn the meeting seconded by Board Member Purcell-Holmes.


Carmen Modica
Board Secretary