

**MIDDLESEX BOARD OF HEALTH**  
**Meeting Minutes**  
**THURSDAY, APRIL 8, 2021**

The meeting of the Middlesex Board of Health was held on the above date via Zoom and called to order at 7:00 p.m. by President Sherr with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on January 22, 2021, in accordance with N.J.S.A. 10:4-6 et seq. as amended to permit public bodies as therein defined to conduct public meetings by means of communication or other electronic equipment, and with written notice and electronic notice provided to the courier news and the star ledger, posting on the website and the bulletin board in the municipal building and filed in accordance with the law.”

**Roll Call:**

Michael Conahan – Vice President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input checked="" type="checkbox"/>
Karen Rutkowski – Alternate 2	<input checked="" type="checkbox"/>
Amelia Sherr - President	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 1	<input checked="" type="checkbox"/>
Peyton Yanchurak	<input checked="" type="checkbox"/>

**Others in attendance:**

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Rex - Council Liaison	<input checked="" type="checkbox"/>

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- 1. Adoption of Minutes** – Board Member Nancy Purcell-Holmes made a motion to accept the February 11, 2021 Meeting Minutes seconded by Board Member Yanchurak. Board Member Nancy Purcell-Holmes made a motion to accept the March 11, 2021 Special Meeting Minutes seconded by Vice President Conahan.
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President Sherr advised the members that Mr. Lester Jones, County Health Director/Health Officer, was unable to attend tonight’s meeting. Mr. Jones requested that Board Members submit questions to him, and he will reply accordingly. Board Member created a list of questions for Mr. Jones.

President Sherr expressed her condolences on behalf of the Board to Board Member Purcell-Holmes on the death of her father and the passing of Kenny Armwood, Middlesex County Deputy Commission Director.

## **2. Reports**

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Reports for January, February, and March 2021. Members discussed the complaints and activities. President Sherr requested a report listing establishments with unsatisfactory or conditional status from 2020 to present from Mr. Brundage. Board Member Ember made a motion to accept the Activities Reports seconded by Board Member Fedosh and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Sherr; Yanchurak. No: None. Abstain: None
- B. Monthly Activities Environmental Report – TABLED – Reports have not been prepared as discussed with Mr. Jones. Board Member Ember made a motion to Table the Environmental Reports, seconded by Board Member Purcell-Holmes and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Sherr; Yanchurak. No: None. Abstain: None
- C. Registrar's Report – Board Secretary presented the Registrar's Reports for February, and March 2021. Board Member Ember made a motion to accept the Registrar's Report, seconded by Board Member Fedosh and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Sherr; Yanchurak. No: None. Abstain: None
- D. Board of Health Report - Board Secretary presented the Board of Health Reports for February, and March 2021. Board Member Ember made a motion to accept the Board of Health Reports, seconded by Board Member Fedosh and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Sherr; Yanchurak. No: None. Abstain: None

## **3. Correspondence**

- A. Newspaper Article sent to Board of Health Inspector – President Sherr mentioned the newspaper article.
- B. Notification of Ground Water Contaminants – President Sherr presented the correspondence received from Terracon regarding 750 South Avenue. Board Member Purcell-Holmes requested more information.
- C. Daily COVID-19 Chart – created by Board Member Yanchurak – Board Member Yanchurak presented the COVID-19 Chart.
- D. Ordinance 144-18 – License Fees – Board Members will discuss implementing fee for Threading establishments at the May meeting.

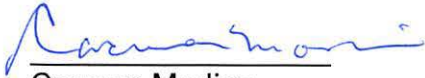
#### **4. Unfinished Business**

- A. Coronavirus Reports - Board Members discussed COVID cases and vaccination sites.
- B. Rabies Clinic – Mr. Brundage advised the members that he has secured Dr. Beth Sulner of Happy Pets Veterinary Hospital located in South Bound Brook for the rabies clinic in November. President Sherr and Vice President Conahan have secured the site for the rabies clinic with the help of DPW Superintendent, Vidal. Further discuss about obtaining volunteers for the clinic to be discussed as we get closer to the November date.
- C. Mission statement – Board Members Purcell-Holmes, Fedosh and Rutkowski will be working together on the Mission Statement.
- D. Follow up with Middlesex County Administrator to include but not limited to formal Community Health Assessment, Potential Public Health Grants – No update at this time. President Sherr informed Board Members that she has reached out to county members, but to date has not received a response.
- E. Summary of March 2021 NJLBOH from Board Member Ember – Board Member Ember presented a summary of the March NJLBOH meeting to the members. Board Members Ember and Purcell-Holmes will attend the NJLBOH meetings on behalf of Middlesex Board of Health.
- F. Budget & Contract – President Sherr informed the members that the Borough Administrator, Karrow is still working on the revisions to the budget and contract.
- G. Vaping – Board Member Yanchurak discussed the state laws and free signs. Board Members discussed the need to repeal Ordinance #1892-16 – PROHIBITING SMOKING/VAPING ON OUTDOOR GROUNDS OF BOROUGH PUBLIC PARKS AND RECREATIONAL AREAS to incorporate State’s revised schedule of fines/fees. Council Rex will present to council to determine if the council will be amending said Ordinance or if the Board of Health will amend.

#### **5. New Business**

- A. Board of Health License Fees - Further discussion on fees will take place at the May meeting. President Sherr, Vice President Conahan and Board Member Laranjeiro will be working together on the Board of Health fees.
  - B. Information Regarding Threading – Board Members expressed concern regarding Eyebrow Threading process during the COVID-19 pandemic. Mr. Brundage informed Board Members that there are no Local, County or State rules and laws regarding eyebrow threading.
6. Website – Board Secretary advised the members that the website contains up to date information on rabies clinic.

7. **Meeting Opened to The Public** – President Sherr opened the meeting to the public. Seeing that there were no public on the call, President Sherr closed the public portion of the meeting.
  
8. **Adjournment** – Board Member Fedosh made a motion to adjourn the meeting, second by Board Member Ember and carried by a unanimous vote by Board Member present. Next meeting will be held May 13, 2021.



Carmen Modica  
Board Secretary