

MIDDLESEX BOARD OF HEALTH
THURSDAY, JUNE 10, 2021
7:00 P.M.
Recreation Building
1400 Mountain Avenue
Middlesex, NJ

AGENDA

1. **Meeting called to order by President Sherr with the following statement:**

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on May 21, 2021 as amended and provided to the courier news and the star ledger, posted on the website and the bulletin board in the municipal building and filed in accordance with the law.”

2. **Roll Call:**

Michael Conahan – Vice President	<input type="checkbox"/>
Steve Ember	<input type="checkbox"/>
Melissa Fedosh	<input type="checkbox"/>
Lucy Laranjeiro	<input type="checkbox"/>
Nancy Purcell-Holmes	<input type="checkbox"/>
Karen Rutkowski – Alternate 2	<input type="checkbox"/>
Amelia Sherr - President	<input type="checkbox"/>
Laura Steinau, Alternate 1	<input type="checkbox"/>
Peyton Yanchurak	<input type="checkbox"/>

Others in attendance:

Terence Brundage – REHS	<input type="checkbox"/>
Councilman Rex - Council Liaison	<input type="checkbox"/>
Lester Jones, County Health Director/Health Officer	<input type="checkbox"/>

3. **Adoption of Minutes**

- Approval of the May 13, 2021 Regular Meeting Minutes

4. **Reports**

- Monthly REHS Activities Report – May 2021
- Monthly Activities Environmental Report – April 2021
- Registrar’s Report – May 2021
- Board of Health Report – May 2021

5. **Correspondence**

- Notes from NJLBHA meeting held on May 15, 2021

6. **Unfinished Business**

- Coronavirus Reports
- Rabies Clinic
- Mission statement
- Follow up with Middlesex County Administrator to include but not limited to Formal Community Health Assessment, Potential Public Health Grants
- May 14th email request for Executive session between Mayor & Council was called off, in lieu a meeting was held on May 24, 2021 with limited members of each party represented
- Final 2021 Board of Health Budget
- Board of Health Contract
- Board of Health License Fees
- Recording of the October, November, and December 2021 board meetings
- Response to board member questions following the Board of Health meeting of April 8th from Mr. Les Jones
- Meeting with Middlesex County for May 14, 2021 was cancelled and tentative date to be rescheduled

7. **New Business**

- New Jersey Local Board of Health Association report (NJLBHA)

8. **Website**

9. **Meeting Opened to The Public**

10. **Adjournment**

MIDDLESEX BOARD OF HEALTH
Meeting Minutes
THURSDAY, MAY 13, 2021

The meeting of the Middlesex Board of Health was held on the above date via Zoom and called to order at 7:00 p.m. by President Sherr with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on January 22, 2021, in accordance with N.J.S.A. 10:4-6 et seq. as amended to permit public bodies as therein defined to conduct public meetings by means of communication or other electronic equipment, and with written notice and electronic notice provided to the courier news and the star ledger, posting on the website and the bulletin board in the municipal building and filed in accordance with the law.”

Roll Call:

Michael Conahan – Vice President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input checked="" type="checkbox"/>
Karen Rutkowski – Alternate 2	<input type="checkbox"/> - Absent
Amelia Sherr - President	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 1	<input type="checkbox"/> - Absent
Peyton Yanchurak	<input checked="" type="checkbox"/> - Late

Others in attendance:

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Rex - Council Liaison	<input checked="" type="checkbox"/>

Lester Jones, County Health Director/Health Officer

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- 1. Adoption of Minutes** – Board Member Ember made a motion to accept the April 8, 2021 Meeting Minutes seconded by Vice President Conahan. All in favor, motion carried.
-

President Sherr welcomed Mr. Lester Jones, County Health Director/Health Officer, to the meeting.

Mr. Jones advised Board Members that he will answer the questions submitted to him by the Board at the meeting being held tomorrow, May 14th with Middlesex County

Administrators. Mr. Jones updated Board Members on COVID-19 statistics and testing. He also informed the members that the plan to vaccinate home-bound residents has begun. During the discussion with Mr. Jones, President Sherr informed him of the services we need in town. She informed Mr. Jones the need for a Community Health Assessment for our town. She also mentioned that Melissa DeMarino, Director of Senior and Disabled Services for the Borough, has been arranging vaccine appointments for the senior community through CVS and has reached out to the county regarding helping those individuals that are home-bound. Board Members discussed the Dashboard with Mr. Jones.

2. Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Report for April 2021. Mr. Brundage informed members that food inspections were on the low side in April since he has been working 13 COVID-19 clinics since March 1st. Mr. Brundage informed members that several new food establishments will be opening up within 2 weeks. President Sherr noted Mr. Pulomena's April 13th letter referencing rabies in the Borough. Mr. Brundage informed members the last incident was a rabid racoon was two to three years ago. Board Member Purcell-Holmes made a motion to accept the Activities Reports seconded by Board Member Laranjeiro and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Sherr; Yanchurak. No: None. Abstain: None
- B. Monthly Activities Environmental Report – TABLED – Reports have not been prepared as discussed with Mr. Jones. Board Member Purcell-Holmes questioned the violations/fines on the Solid Waste and Recycling Program report. Mr. Brundage responded. Councilman Rex also addressed the recycling issue. President Sherr inquired about the \$2,000 penalty. Mr. Brundage made a recommendation to discuss the matters regarding the items on the report at the May 14th meeting with Mr. Jones. Board Member Purcell-Holmes made a motion to Table the Environmental Reports, seconded by Board Member Ember all in favor.
- C. Registrar's Report – Board Secretary presented the Registrar's Report for April 2021. Report was accepted by unanimous vote by all Board Members present.
- D. Board of Health Report - Board Secretary presented the Board of Health Report for April 2021. Report was accepted by unanimous vote by all Board Members present.

3. Correspondence

- A. Notes from NJLBHA Meeting on March 6, 2021 (from Board Member Ember) – President Sherr thanked Board Member Ember for attending the March 6, 2021 meeting. Board Member Ember presented his notes from the March 6, 2021 and notes from April 10, 2021 meeting.

4. Unfinished Business

- A. Coronav irus Reports – President Sherr informed members that since April, she has received reports for distribution from Borough Administrator Karrow and continues to distribute the reports to Board of Health members and Board of Health Liaison. She stated that she will distribute to all Board Members. If Members do not wish to receive them, please advise her. President Sherr informed members that she also receives reports on medication recalls, those who wish to obtain said report should contact her.
- B. Rabies Clinic – President Sherr reiterated that we have secured a vet and the clinic will be held on November 6th. She inquired about having County member be present at the clinic. Mr. Jones will look into the matter.
- C. Mission statement – Board Member Purcell-Holmes stated the sub-committee, which include Board Members Fedosh and Rutkowski met, and they are working on goals and preparing documents.
- D. Follow up with Middlesex County Administrator to include but not limited to formal Community Health Assessment, Potential Public Health Grants – No update at this time.
- E. Budget & Contract – President Sherr informed the members that the Borough Administrator Karrow is still working on the revisions to the budget and contract. Mr. Pulomena’s letter of April 13, 2021 informed us that the third and fourth quarter of the Board of Health contract was paid by the CARES Act, which was a total of \$35,000 for the last two quarters of 2020. Board Members stated that the Budget should be the responsibility of the Board of Health and not the Council. Discussion among Board of Health Members, with consensus, to arrange for a meeting between the Board of Health and Mayor and Council to discuss the budget and contract.
- F. Board of Health License Fees – Meeting between President Sherr, Vice President Conahan and Board Member Laranjeiro to address the fees/fines has not taken place yet. President Sherr requested that the Board Secretary email the Fee Schedule for them to discuss.
- G. Board Member Steve Ember will record minutes for June and July – Board Secretary funds were exhausted after 5 meetings. President Sherr requested volunteers to record the August and September meetings. Seeing that there were no volunteers, President Sherr stated that Mr. Sherr would like to volunteer to record the August meeting. Board Members did not object. Board Member Laranjeiro volunteered to tentatively record the September meeting.

5. New Business

- A. Council man Rex’s update of Ordinance #1892-16 – PROHIBITING SMOKING/VAPING ON OUTDOOR GROUNDS OF BOROUGH PUBLIC PARKS AND RECREATIONAL AREAS to incorporate State’s revised schedule of fines/fees – Councilman Rex presented to council. Council is unable to address at

this time. Councilman Rex suggested that the matter be presented to Borough Attorney for review.

- B. Response to Board Member questions following the Board of Health meet of April 8th from Mr. Les Jones – Mr. Jones was unable to address the questions at this time. He will address the questions at the May 14th meeting with Middlesex County Administrators and President Sherr.
 - C. Board Member Ember's report on NJLBHA activities – Board Member Ember presented his notes from the March 6th and April 10th. Key points discussed at the April 10th meeting included Marijuana, COVID updates, combined services with other municipalities, and air quality at schools. He encouraged members to read the Board of Health Orientation Manual. Councilman Rex recommended a committee to address the scope expected by Members.
6. Website – Board Secretary advised the members that information is posted on our website as soon as it is received from President Sherr.
 7. Meeting Opened to The Public – President Sherr opened the meeting to the public. Seeing that there were no public on the call, President Sherr closed the public portion of the meeting.
 8. Adjournment – Board Member Purcell-Holmes made a motion to adjourn the meeting, second by Board Member Fedosh and carried by a unanimous vote by Board Members present. Next meeting will be held June 10, 2021.

Carmen Modica
Board Secretary

Ronald G. Rios
Freeholder Director

Shanti Narra
Deputy Director

Claribel A. Azcona-Barber
Charles Kenny
Chanelle Scott McCullum
Leslie Koppel
Charles E. Tomaro
Freeholders

MIDDLESEX COUNTY • N J

Shanti Narra
Chairperson,
Public Safety & Health

John A. Pulomena
County Administrator

Joseph W. Krisza
Department Head

Lester Jones
Director

DEPARTMENT OF PUBLIC SAFETY & HEALTH

Office of Health Services

Board of Health Report
Middlesex- May 2021
Terry Brundage, REHS

Retail Food Establishments:

The Following Establishments were Rated Satisfactory:

5/7	L & D Sapore	Risk 2 (TF)
5/17	Dollar General	Risk 1
5/18	CVS	Risk 1
5/18	Bridgeville Ice Cream (Mobile)	Risk 1
5/24	Dollar Planet	Risk 1
5/25	Mauger School	Risk 2
5/25	Watchung School	Risk 1
5/26	Hazelwood School	Risk 1
5/26	Parker School	Risk 1
5/26	Roy K. Harkness Snack Bar- Community Pool	Risk 1
5/27	Ashton Brewery	Risk 1

There Were No Conditionally Satisfactory or Unsatisfactory Ratings Issued.

Note: All inspections conducted by Terry Brundage, unless otherwise indicated. Risk 1's are Low Risk, Risk 2's are Medium Risk, and Risk 3's are High Risk. Risk 4's are Specialized Processes. TF= Tom Felcetto

Recreational Bathing Inspections:

5/26	Middlesex Community Pool- Main Pool	Conditionally Satisfactory
5/26	Middlesex Community Pool- Lap Pool	Conditionally Satisfactory
5/26	Middlesex Community Pool- Kiddie Pool	Conditionally Satisfactory

Note: There were no Satisfactory or Unsatisfactory ratings issued.

35 Kennedy Boulevard
East Brunswick, NJ 08816
Phone: (732) 745-3100
Fax: (732) 745-2568
www.middlesexcounty.nj.gov



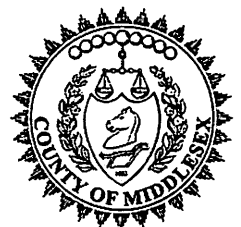
Complaints and Activities:

5/20- Hamiltonian Apts., Apt. 86- Roach complaint. Management notified, and exterminator scheduled.

5/21- 8 Wilton Avenue- Dog waste complaint. Sent dog owner notice to clean up dog waste daily and get current dog license.

5/28- 317-A Lincoln Blvd.- Dog waste complaint. Tenant notified to clean up dog waste daily.

Note: Environmental Division Reports- Air, Noise, Solid Waste, and Recycling- are on file in the Local Health Office.



MONTHLY STATISTICS REPORTS

April 2021

- Air Pollution Control Program
- Noise Pollution Program - ***NONE***
- Pesticides
- Recycling
- Solid Waste
- Water Pollution Control Program

Pesticide Control Program April 2021

Activity Type

	Landscaper Inspections	Landscaper NOVs Issued	Landscaper Penalties Assessed	School Inspections	School NOVs Issued	Multiple Family Residence Inspections	Multiple Family Residence NOVs Issued	Multiple Family Residence Penalties Issued	Unregistered Product Inspections	Unregistered Products NOVs Issued	Unregistered Product Penalties Issued	DEP Complaint Referrals	Fines Issued	Fines Collected
Carteret														
Cranbury														
Dunellen														
East Brunswick														
Edison				1										
Helmetta														
Highland Park														
Jamesburg														
Metuchen	2	1												\$1,100.00
Middlesex														
Milltown														
Monroe						1								
New Brunswick														
North Brunswick														
Old Bridge														
Perth Amboy														
Piscataway														
Plainsboro														
Sayreville														
South Amboy														
South Brunswick						1								
South Plainfield	1								1					
South River														
Spotswood						1								
Woodbridge														
Totals	3	1	0	1	0	3	0	0	1	0	0	0	\$0.00	\$1,100.00

April 2021
Solid Waste/Recycling Program

Activity Type	Number of Activities												
	Carteret	Cranbury	Dunellen	East Brunswick	Edison	Helmets	Highland Park	Jamesburg	Melfuchan	Middlesex Borough	Milltown	Monroe	New Brunswick
CAO-BUD Inspections													
Complaints From Citizens													1
Complaints From DEP					1								
Complaint Inspections Made				1	1								1
Complaint Followups													
Container Inspections													
Convenience Centers / DPW Yards					1	1					1	1	1
Exempt Class B Facilities					1							1	1
Leaf Transfer					1								
Comingled Load Inspection													
Farmland Mulch Sites / Exempt C												1	
Major Sanitary Landfills				4									
Minor Sanitary Landfills													
Notices of Violation Issued													
Penalties Issued													
Transfer Stations													2
Waste Origin Inspections				267									
Recycling Facilities Class A													1
Recycling Facilities Class B					1								
Recycling Facilities Class C													
Recycling Generator Inspections	16			32	23								18
Recycling NOVs Issued					2								6
Recycling PAs Issued													
Transporter Route Investigations													
Truck Checks				223									
PENALTIES ASSESSED													
PENALTIES COLLECTED				\$ 4,125.00									
TOTALS	16	0	0	627	31	1	0	0	0	0	1	3	30

Activity Type	Number of Activities											Totals	
	North Brunswick	Old Bridge	Perth Amboy	Piscataway	Plainboro	Sayreville	South Amboy	South Brunswick	South Plainfield	South River	Spotswood		Woodbridge
CAO-BUD Inspections													0
Complaints From Citizens													1
Complaints From DEP								1					3
Complaint Inspections Made						10		1					15
Complaint Followups													0
Container Inspections													0
Convenience Centers / DPW Yards	1	1				1	1						8
Exempt Class B Facilities					1				1				6
Leaf Transfer	1				1				1				4
Comingled Load Inspection													0
Farmland Mulch Sites / Exempt C													1
Major Sanitary Landfills													4
Minor Sanitary Landfills													0
Notices of Violation Issued						6							6
Penalties Issued						1							1
Transfer Stations			2						2				6
Waste Origin Inspections													267
Recycling Facilities Class A													2
Recycling Facilities Class B								2				1	4
Recycling Facilities Class C													0
Recycling Generator Inspections				30								16	136
Recycling NOVs Issued												2	9
Recycling PAs Issued													0
Transporter Route Investigations													0
Truck Checks													223
PENALTIES ASSESSED													\$ 750.00
PENALTIES COLLECTED													\$ 1,250.00
TOTALS	3	1	2	32	0	2	1	4	5	0	0	21	698

**REGISTRAR'S MONTHLY REPORT
MAY, 2021**

Births In Town	Births Out of Town
Male - 0	Male - 8
Female - 0	Female -3
Total Number of certified copies - 0	

Deaths In Town	Deaths Out of Town
Male - 4	Male - 0
Female - 0	Female -1
Total Number of certified copies - 0	

Marriages In Town	Marriages Out of Town
2	3
Total Number of certified copies - 5 (2 N/C)	

Vital Statistics Fees Collected

Birth	\$	0
Death	\$	0
Domestic	\$	0
Marriage	\$	30.00
Total	\$	30.00

5	Marriages (Borough)	\$15.00
0	Domestic Partnership	\$0
5	Permits & Certified Copies (2 N/C)	\$30.00
5	Reserve for Human Services	\$125.00
0	Burial Permit	\$0
	Total Collected For Month	\$170.00
	Total Collected Year-to-Date	\$1,064.00

**MIDDLESEX BOARD OF HEALTH
MONTHLY REPORT
MAY, 2021**

Type of Inspection:	Fee Collected
Beauty/Barber Shop	
Laundry & Cleaning Establishments	
Childcare, Day Care & After School Centers, Assisted Living & Nursing Homes	
Food & Drink – Retail	\$600.00
Food & Drink – Mobile	
Nail Salon	
Massage Parlor	
Massage Operator	
Pet Shop	
Swimming Pool	
Tattoo Parlors	
Tanning Salon	
Food & Drink Temporary	
Vending Machines	
Kennel	
Plan/Design Review	
Late Fees	
Reinspection Fees	
TOTAL COLLECTED FOR MONTH	\$600.00
TOTAL COLLECTED YEAR-TO-DATE	\$2,775.00

Notes from NJLBHA Meeting on May 15, 2021

- The Executive Committee introduced themselves to start the meeting. There were only about 15 participants. The online link for this meeting is below.
- *The video from the meeting has not been posted yet on the NJLBHA website.*
- Michael Redmond spoke about the Sustainable New Jersey program. The upcoming Summit event is planned for May 17 to May 21. He suggested that we all become educated about this program especially as it may empower the local BOHs. Our Orientation Manual will be updated to include information about this program.
- The S1/A3389 bill is stalled in the Assembly. Michael Redmond plans to reach out to Senator Vitale and the other senators in the Health Committee. A letter will be drafted and reviewed by the Executive Committee as they have concerns about this bill. Although it passed in the Senate, our view is that the process was flawed as the Health Committee did not review the bill. There is some optimism that Senator Vitale and his Health Committee will be receptive to our suggestions.
- A Health Institute survey sent to the citizens of New Jersey about public health topics has been helpful but will be discontinued due to federal funds running out and no state funding appears to be coming. The survey enables people to describe their experiences and offer suggestions.
- John Saccenti discussed reopening the schools. Executive Order 175 requires the local BOEs to work with the local BOHs; however, as we have discussed before, this is not always occurring. In his town of South Brunswick, a long struggle has finally been successful. There is cooperation now. The BOE even includes BOH announcements in their public notices. Per John, the BOH “played hardball” to achieve this success.
- Nancy Wilson provided the COVID-19 Update. She discussed the inconsistencies between the CDC and Governor Murphy’s protocols. A major concern is that the CDS changed a top level policy on wearing masks without changing lower level policies. Thus, there are inconsistencies within the CDC guidelines and many related organizations, such as ASHRAE, will have to update their own sets of guidelines to be consistent with the CDC.
- Nancy Wilson discussed other related topics including whether vaccination cards will need to be presented in some places. In addition, water systems in the schools should be tested regularly even if the schools are closed. This testing should be performed by independent experts only. The water systems should be fully flushed prior to reopening the buildings. Hopefully, the water systems in our schools are in compliance with these standards.

Borough of Middlesex

Department: Board of Health

Line Item Account Number: SUMMARY

	2021	2020	2020	2019		2021	
	Current Yr	Previous Yr	Expended	Expended	Recommendations	Current Yr	
Description	Request	Budget	Thru 12/31/20	Thru 12/31/19		Approved Budget	Justification
036 Supplies	\$150.00	\$150.00	\$73.50	\$0.00		\$150.00	
041 Meetings	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
045 Mileage	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
109 Dues & Licenses	\$150.00	\$150.00	\$120.00	\$120.00		\$150.00	
110 Education Training	\$100.00	\$100.00	\$0.00	\$0.00		\$100.00	
135 County Health	\$71,710.00	\$70,300.00	\$35,149.78	\$68,921.14		\$71,710.00	2% Annual Increase in Contract
138 Miscellaneous	\$150.00	\$150.00	\$0.00	\$0.00		\$150.00	
							2020 County Health - got reimbursed for 2 quarters thru CARES Act
TOTAL	\$72,260.00	\$70,850.00	\$35,343.28	\$69,041.14		\$72,260.00	