

MIDDLESEX BOARD OF HEALTH
THURSDAY, AUGUST 12, 2021
7:00 P.M.
Recreation Building
1400 Mountain Avenue
Middlesex, NJ

AGENDA

1. **Meeting called to order by President Sherr with the following statement:**

"This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on May 21, 2021 as amended and provided to the courier news and the star ledger, posted on the website and the bulletin board in the municipal building and filed in accordance with the law."

2. **Roll Call:**

Michael Conahan – Vice President	<input type="checkbox"/>
Steve Ember	<input type="checkbox"/>
Melissa Fedosh	<input type="checkbox"/>
Lucy Laranjeiro	<input type="checkbox"/>
Nancy Purcell-Holmes	<input type="checkbox"/>
Karen Rutkowski – Alternate 2	<input type="checkbox"/>
Amelia Sherr - President	<input type="checkbox"/>
Laura Steinau, Alternate 1	<input type="checkbox"/>
Peyton Yanchurak	<input type="checkbox"/>

Others in attendance:

Terence Brundage – REHS	<input type="checkbox"/>
Councilman Rex - Council Liaison	<input type="checkbox"/>
Lester Jones, County Health Director/Health Officer	<input type="checkbox"/>

3. **Adoption of Minutes**

- Approval of the June 10, 2021 Regular Meeting Minutes

4. **Reports**

- Monthly REHS Activities Report – June, July 2021
- Monthly Activities Environmental Report – May, 2021
- Registrar’s Report – May (amended), June, July 2021
- Board of Health Report – June, July 2021

5. **Correspondence**

- None

6. **Unfinished Business**

- Mission Statement
- Coronavirus Reports
- Rabies Clinic
- Meeting with County on June 14, 2021
- Board of Health Contract
- Board of Health License Fees
- Recording of the September, October, November, and December 2021 board meetings
- Email from John Dowd, June 13, 2021
- New Meeting Dates for September 16 and December 16
- Environmental Report

7. **New Business**

- Update from Board Member Ember regarding New Jersey Local Board of Health Association report(s) (NJLBHA)
- RWJBarnabas Health's 2021 Community Health Needs Assessment (CHNA) resident survey (<https://survey.alchemer.com/s3/6257096/CHNA-2021>)

8. **Website**

9. **Meeting Opened to The Public**

10. **Adjournment**

MIDDLESEX BOARD OF HEALTH
Meeting Minutes
THURSDAY, JUNE 10, 2021

The meeting of the Middlesex Board of Health was held on the above date at the Recreation Building and called to order at 7:00 p.m. by President Sherr with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on May 21, 2021 as amended and provided to the courier news and the star ledger, posted on the website and the bulletin board in the municipal building and filed in accordance with the law.”

Roll Call:

Michael Conahan – Vice President	<input checked="" type="checkbox"/>	
Steve Ember	<input checked="" type="checkbox"/>	
Melissa Fedosh	<input checked="" type="checkbox"/>	
Lucy Laranjeiro	<input checked="" type="checkbox"/>	
Nancy Purcell-Holmes	<input checked="" type="checkbox"/>	
Karen Rutkowski – Alternate 2	<input checked="" type="checkbox"/>	- Voting status enabled
Amelia Sherr - President	<input checked="" type="checkbox"/>	
Laura Steinau, Alternate 1	<input type="checkbox"/>	- Absent
Peyton Yanchurak	<input type="checkbox"/>	- Absent

Others in attendance:

Terence Brundage – REHS	<input checked="" type="checkbox"/>	
Councilman Rex - Council Liaison	<input type="checkbox"/>	- Absent

Lester Jones, County Health Director/Health Officer - Represented by John Dowd

-
- 1. Adoption of Minutes** – Board Member Purcell-Holmes made a motion to accept the May 13, 2021 Meeting Minutes seconded by Vice President Conahan. All in favor, motion carried.
-

President Sherr welcomed Mr. John Dowd who is the Division Head of the Middlesex County Public Health Education and Preparedness Division. Mr. Dowd stated that he is a resident of our Borough and has 25 years of public health experience. He informed us that the Community Health Improvement Planning (CHIP) program began in 2009 as required by the Affordable Care Act. Each cycle of CHIP spans 3 years. We are currently within the 2020 to 2022 cycle. The county's six hospitals are integrally involved with the Robert Wood Johnson Hospital leading this collaborative effort.

A major part of the CHIP program is the distribution and evaluation of the Community Health Needs Assessment survey which is designed to take about 10 minutes to complete by our residents. This survey is available on the County Health Department website and from their personnel.

Mr. Dowd spoke extensively about the various programs and services which his division has been providing. He mentioned several programs and services which have been occurred in our Borough with the Public Library, Recreation Center, schools, seniors, etc. There were numerous questions and suggestions which resulted in Mr. Dowd committing to work closely with us to provide additional services and programs to our Borough. For example, Mr. Dowd will provide the County's Health Services Guide and look into providing a Food Safety course later this year.

2. Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Report for May 2021. Mr. Brundage said that the Johnson & Johnson vaccine will be available on Father's Day, June 20, at the Dunellen Train Station. For homebound people, home visits are available. There will also be a drive-through site in Piscataway on June 16. The details are available via the COVID-19 Call Center and have been sent to our Borough Administrator.
President Sherr inquired about the Conditionally Satisfactory rating for the Community Pool. She also asked about other public pools in the borough. Mr. Brundage explained that the preliminary results for testing the water are returned immediately in case there is a major issue. The full results are returned later. If the full results are good, then the rating is changed to Satisfactory. Warnings occur when there is a negative sample. Closure occurs when there are two negative samples. Mr. Brundage is monitoring the status of the only other public pool in the borough. It is at the apartments by the Acme and has been inactive. The owner(s) plan to fill in the pool.
Vice President Conahan made a motion to accept the Activities Report seconded by Board Member Laranjeiro and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Rutkowski, Sherr. No: None. Abstain: None
- B. Monthly Activities Environmental Report – TABLED – Reports have not been prepared as discussed with Mr. Jones. Board Member Purcell-Holmes made a motion to Table the Environmental Reports, seconded by Vice President Conahan. All were in favor.
- C. Registrar's Report – Board Member Ember presented the Registrar's Report for May 2021. Board Member Fedosh made a motion to accept the Registrar's Report seconded by Vice President Conahan and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Rutkowski, Sherr. No: None. Abstain: None
- D. Board of Health Report - Board Member Ember presented the Board of Health Report for May 2021. Vice President Conahan made a motion to accept the Board

of Health Report seconded by Board Member Laranjeiro and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Purcell-Holmes, Rutkowski, Sherr. No: None. Abstain: None

3. Correspondence

- A. Board Member Ember presented his notes from the May 15 meeting of the NJLBHA. Mr. Dowd suggested that we should have a point of contact for the Sustainable New Jersey program as partnerships with the municipalities are encourage. We could earn points and obtain grants. President Sherr expressed her interest in grants which could help our Borough. Board Member Ember will review the Sustainable New Jersey website and report back to the Board at the next meeting.

4. Unfinished Business

- A. Coronavirus Reports – President Sherr has been forwarding the emails with these reports to all Board members.
- B. Rabies Clinic – President Sherr requested for a County Health Department member to be present at our event on November 6.
- C. Mission Statement – Board Members Purcell-Holmes, Fedosh, and Rutkowski are on the Mission Statement Subcommittee. Board Member Purcell-Holmes read their proposed Mission Statement. They will provide it to the Board through email so that it can be reviewed and discussed at the next Board meeting.
- D. Follow up with Middlesex County Administrator to include but not limited to formal Community Health Assessment, Potential Public Health Grants – This was discussed during the presentation by Mr. Dowd above.
- E. May 14th email request for Executive session between Mayor & Council was called off, in lieu a meeting was held on May 24, 2021 with limited members of each party represented – President Sherr stated that the meeting's objectives were to improve the communication between our Board and the Borough's administration. The budget process and contract process will remain with the Mayor and the Council although they will be very receptive to our suggestions.
- F. Final Board of Health Budget – The final budget for 2021 has been sent to the Board Members by President Sherr. Board Members Ember and Fedosh are on the Finance Subcommittee. They will prepare a list of questions to be reviewed at the next Board meeting. Afterwards, the final list of questions will be sent to the Borough Administrator.
- G. Board of Health Contract – The contract for 2021 and 2022 is still in progress per President Sherr. Ms. Karrow informed President Sherr that the signed contract from the Borough was sent to the County on May 26.
- H. Board of Health License Fees – To be discussed at the next Board meeting.

- I. Recording of the September, October, November, and December 2021 Board meetings – Mr. Robert Sherr will record the minutes for July and Board Member Ember will do it for August. Volunteers are needed for the other months.
- J. Response to Board Member questions following the Board of Health meeting of April 8th from Mr. Les Jones – President Sherr will continue to work on this.
- K. Meeting with Middlesex County for May 14, 2021 was canceled and tentative date to be rescheduled – Per President Sherr, the new date is June 14.

5. New Business

- A. New Meeting Dates – Board Member Ember suggested that we reschedule the Board's meeting dates for September, October, and December to avoid conflicts with other Borough committee meetings. This will provide access to the Borough's phone number in case we need it for future meetings. Vice President Conahan will contact the Recreation Center to identify the availability of Thursday nights for the three months listed above. Everyone was in favor of changing the meeting dates to avoid future conflicts. Also, the online calendar on the website will have to be updated if we change any meeting date.
- 6. **Website** – President Sherr stated that Ms. Carmen Modica handles the changes to the Board's page on the Borough website.
 - 7. **Meeting Opened to The Public** – President Sherr opened the meeting to the public. Seeing that there were no public people at the meeting, President Sherr closed the public portion of the meeting.
 - 8. **Adjournment** – Board Member Fedosh made a motion to adjourn the meeting, second by Vice President Conahan and carried by a unanimous vote by Board Members present. Next meeting will be held July 8, 2021.

Steve Ember

Board Member acting as the Recording Secretary for this June 10 meeting

Ronald G. Rios
County Commissioner Director

Shanti Narra
County Commissioner Deputy Director

Claribel A. Azcona-Barber
Charles Kenny
Leslie Koppel
Chanelle Scott McCullum
Charles E. Tomaro
County Commissioners



DEPARTMENT OF PUBLIC SAFETY & HEALTH
Office of Health Services

Shanti Narra
Chairperson,
Public Safety & Health

John A. Pulomena
County Administrator

Joseph W. Krisza
Department Head

Lester Jones
Director – Health Officer

Board of Health Report
Middlesex Borough- June 2021
Terry Brundage, REHS

Retail Food Establishments:

The Following Establishments were rated Satisfactory:

6/10 New/ Chief's Steak Shop	Risk 2
6/14 New/ Pork Chop BBQ	Risk 2
6/17 Blue Ocean Fish Market	Risk 2
6/17 Rt #28 Farmers Market	Risk 2
6/18 Keli's Bagel Bistro	Risk 2
6/25 Sabor 3 Colores	Risk 2
6/4 New / Nectar of Life Juice Bar Café	Risk 2

The Following Establishments was rated Conditionally Satisfactory:

6/17 Dollar Tree	Risk 1
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There were no conditionally Satisfactory or Unsatisfactory Rating issued.

Note: All inspections conducted by inspector T. Brundage unless otherwise indicated. Risk 1's are low risk. Risk 2's are medium risk. Risk 3's are high risk. Risk 4's are specialized processes.

35 Kennedy Boulevard, East Brunswick, NJ 08816
Phone: 732-745-3100 – TTY: 732-745-8994
Fax: 732-745-2568
www.middlesexcountynj.gov



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MIDDLESEX

C O U N T Y • N J

DEPARTMENT OF PUBLIC SAFETY & HEALTH

Office of Health Services

Shanti Narra
*Chairperson,
Public Safety & Health*

John A. Pulomena
County Administrator

Joseph W. Krisza
Department Head

Lester Jones
Director -- Health Officer

Recreational Bathing Inspections and Reinspections.

6/29 Middlesex Community- Main Pool

6/29 Middlesex Community – Lap Pool

6/29 Middlesex Community Kiddie Pool

All Pools Posted Satisfactory

Complaints and Activities:

6/9 Shopping Center. Union are rear dumpsters complaint. Abated management notified on complaint.

6/15 9 Holly Court. Rear yard creek clogged. Mosquito Commission notified of complaint.

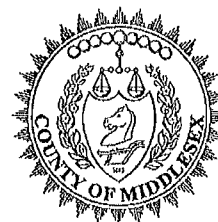
6/20 8 Wilton Ave. Pool water ponding owner notified to treat stagnant water. Abated.

6/21 Dog bite 353 No Lincoln Ave. Dog quarantined for 10 days, released 6/30

6/29 158 Vogel Place- Stagnant pool water, owner notified to treat water or remove pool.

Note: Environmental Division Reports: Air, Noise, Recycling, Solid Waste and Water are on file in the local Health Office.

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MIDDLESEX COUNTY • N J

DEPARTMENT OF PUBLIC SAFETY & HEALTH Office of Health Services

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Public Safety & Health

John A. Pulomena
County Administrator

Joseph W. Krisza
Department Head

Lester Jones
Director -- Health Officer

Board of Health Report Middlesex Borough- July 2021 Terry Brundage, REHS

Retail Food Establishments:

The Following Establishments were rated Satisfactory:

7/19 Kona Ice (Temporary one day)	Risk 1
7/21 Feed my Lamb's (New)	Risk 1
7/23 Mc Donald's	Risk 2
7/27 Middlesex Texas Weiner	Risk 3
7/28 Wendy's	Risk 2
7/30 Boro Pharmacy	Risk 1

There were not conditionally Satisfactory or Unsatisfactory Rating issued.

Note: All inspections conducted by inspector T. Brundage unless otherwise indicated. Risk 1's are low risk. Risk 2's are medium risk. Risk 3's are high risk. Risk 4's are specialized processes.

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Complaints and Activities:

7/1 Dumpster complaint - 421 Bound Brook Rd Punto Colombiano owner notified to deodorize regularly.

7/13 Rodent complaint- 33 Mohawk Ave. Rodent elimination literature handed out in neighborhood.

7/18 Food Complaint. Mc Donald's Inspection done. No cause for action.

7/19 Notice sent owner 836 West Second St to remove high weeds & grass.

7/22 Dog Bite 128 Emerson Ave released 10-day quarantine.

7/27 Reminder notice sent homeowner at 287 Dorn Ave to remove water ponding on pool cover or chemically treat ponding water.

Note: Environmental Division Reports: Air, Noise, Recycling, Solid Waste and Water are on file in the local Health Office.

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MONTHLY STATISTICS REPORTS

May 2021

- Air Pollution Control Program
- Noise Pollution Program - ***NONE***
- Pesticides
- Recycling
- Solid Waste
- Water Pollution Control Program

Pesticide Control Program May 2021

Activity Type

	Landscaper Inspections	Landscaper NOVs Issued	Landscaper Penalties Assessed	School Inspections	School NOVs Issued	Multiple Family Residence Inspections	Multiple Family Residence NOVs Issued	Multiple Family Residence Penalties Issued	Unregistered Product Inspections	Unregistered Products NOVs Issued	Unregistered Product Penalties Issued	DEP Complaint Referrals	Fines Issued	Fines Collected
Carteret														
Cranbury														
Dunellen														
East Brunswick														
Edison	2		3									1	\$1,300.00	
Helmetta														
Highland Park														
Jamesburg														
Metuchen			2										\$1,100.00	
Middlesex														
Milford														
Monroe														
New Brunswick														
North Brunswick							1		1	1				
Old Bridge														
Perth Amboy														
Piscataway														
Plainsboro														
Sayreville														
South Amboy														
South Brunswick														
South Plainfield									1	1				
South River														
Spotswood														
Woodbridge														
Totals	2	0	5	0	0	1	0	0	2	2	0	1	\$2,400.00	\$0.00

May 2021
Solid Waste/Recycling Program

Activity Type	Number of Activities												
	Cartaret	Cranbury	Dunellen	East Brunswick	Edison	Helmetta	Highland Park	Jamesburg	Metuchen	Middlesex Borough	Milltown	Monroe	New Brunswick
CAO-BUD Inspections													
Complaints From Citizens													
Complaints From DEP													
Complaint Inspections Made													
Complaint Followups													
Container Inspections		6		1	1							4	
Convenience Centers / DPW Yards							1			1			
Exempt Class B Facilities			1	1	3	1						7	3
Leaf Transfer			1	1	3	1						1	
Comingled Load Inspections				25									
Farmland Mulch Sites / Exempt C												2	
Major Sanitary Landfills				6									
Minor Sanitary Landfills													
Notices of Violation Issued				11									
Penalties Issued													
Transfer Stations										4			2
Waste Origin Inspections													
Recycling Facilities Class A					1					2			
Recycling Facilities Class B	2			1	1					1			
Recycling Facilities Class C				1									
Recycling Generator Inspections					60								29
Recycling NOV's Issued					19								2
Recycling PAs Issued													
Transporter Route Investigations													
Truck Checks													
PENALTIES ASSESSED													
PENALTIES COLLECTED				\$ 3,200.00									
TOTALS	2	6	2	47	88	2	1	0	0	8	0	14	36

Activity Type	Number of Activities												
	North Brunswick	Old Bridge	Perth Amboy	Piscataway	Plainsboro	Sayreville	South Amboy	South Brunswick	South Plainfield	South River	Spotswood	Woodbridge	Totals
CAO-BUD Inspections													0
Complaints From Citizens							11						11
Complaints From DEP								1					1
Complaint Inspections Made							11	1					12
Complaint Followups													0
Container Inspections								37					49
Convenience Centers / DPW Yards								1				1	4
Exempt Class B Facilities		3		2	1			2	1	1		2	28
Leaf Transfer					1			2	1	1	1		12
Comingled Load Inspections													25
Farmland Mulch Sites / Exempt C													2
Major Sanitary Landfills													6
Minor Sanitary Landfills													0
Notices of Violation Issued			1				5						17
Penalties Issued													0
Transfer Stations			1						2				9
Waste Origin Inspections													163
Recycling Facilities Class A									1			2	6
Recycling Facilities Class B		1						2				4	12
Recycling Facilities Class C													1
Recycling Generator Inspections												23	112
Recycling NOV's Issued													21
Recycling PAs Issued													0
Transporter Route Investigations													0
Truck Checks													0
PENALTIES ASSESSED													\$
PENALTIES COLLECTED													\$ 3,200.00
TOTALS	0	4	2	2	2	27	0	46	5	2	0	32	461

**AMENDED
REGISTRAR'S MONTHLY REPORT
MAY, 2021**

Births In Town		Births Out of Town	
Male - 0		Male - 8	
Female - 0		Female - 3	
Total Number of certified copies - 0			

Deaths In Town		Deaths Out of Town	
Male - 4		Male - 0	
Female - 0		Female - 1	
Total Number of certified copies - 1			

Marriages In Town		Marriages Out of Town	
2		3	
Total Number of certified copies - 5 (2 N/C)			

Vital Statistics Fees Collected

Birth	\$	0
Death	\$	10.00
Domestic	\$	0
Marriage	\$	30.00
Total	\$	40.00

5	Marriages (Borough)	\$15.00
0	Domestic Partnership	\$0
6	Permits & Certified Copies (2 N/C)	\$40.00
5	Reserve for Human Services	\$125.00
0	Burial Permit	\$0
	Total Collected For Month	\$180.00
	Total Collected Year-to-Date	\$1,074.00

**REGISTRAR'S MONTHLY REPORT
JUNE, 2021**

Births In Town		Births Out of Town	
Male - 0		Male - 10	
Female - 0		Female - 6	
Total Number of certified copies - 0			

Deaths In Town		Deaths Out of Town	
Male - 1		Male - 2	
Female - 2		Female - 2	
Total Number of certified copies - 0			

Marriages In Town		Marriages Out of Town	
2		3	
Total Number of certified copies - 3			

Vital Statistics Fees Collected

Birth	\$	0
Death	\$	0
Domestic	\$	0
Marriage	\$	30.00
Total	\$	30.00

5	Marriages (Borough)	\$15.00
0	Domestic Partnership	\$0
3	Permits & Certified Copies	\$30.00
5	Reserve for Human Services	\$125.00
0	Burial Permit	\$0
	Total Collected For Month	\$170.00
	Total Collected Year-to-Date	\$1,244.00

**REGISTRAR'S MONTHLY REPORT
JULY, 2021**

Births In Town	Births Out of Town
Male - 0	Male - 10
Female - 0	Female -4
Total Number of certified copies - 0	

Deaths In Town	Deaths Out of Town
Male - 1	Male - 0
Female - 2	Female -1
Total Number of certified copies - 0	

Marriages In Town	Marriages Out of Town
3	3
Total Number of certified copies - 9	

Vital Statistics Fees Collected	
Birth	\$ 0
Death	\$ 0
Domestic	\$ 0
Marriage	\$ 90.00
Total	\$ 90.00

6	Marriages (Borough)	\$18.00
0	Domestic Partnership	\$0
9	Permits & Certified Copies	\$90.00
6	Reserve for Human Services	\$150.00
0	Burial Permit	\$0
	Total Collected For Month	\$258.00
	Total Collected Year-to-Date	\$1,502.00

**MIDDLESEX BOARD OF HEALTH
MONTHLY REPORT
JUNE, 2021**

Type of Inspection:	Fee Collected
Beauty/Barber Shop	75.00
Laundry & Cleaning Establishments	
Childcare, Day Care & After School Centers, Assisted Living & Nursing Homes	
Food & Drink – Retail	\$1,400.00
Food & Drink – Mobile	
Nail Salon	\$75.00
Massage Parlor	
Massage Operator	
Pet Shop	
Swimming Pool	
Tattoo Parlors	
Tanning Salon	
Food & Drink Temporary	
Vending Machines	
Kennel	
Plan/Design Review	\$200.00
Late Fees	
Reinspection Fees	
TOTAL COLLECTED FOR MONTH	\$1,750.00
TOTAL COLLECTED YEAR-TO-DATE	\$4,525.00

**MIDDLESEX BOARD OF HEALTH
MONTHLY REPORT
JULY, 2021**

Type of Inspection:	Fee Collected
Beauty/Barber Shop	
Laundry & Cleaning Establishments	\$75.00
Childcare, Day Care & After School Centers, Assisted Living & Nursing Homes	
Food & Drink – Retail	\$3,900.00
Food & Drink – Mobile	
Nail Salon	\$75.00
Massage Parlor	
Massage Operator	
Pet Shop	
Swimming Pool	
Tattoo Parlors	
Tanning Salon	
Food & Drink Temporary	
Vending Machines	\$150.00
Kennel	
Plan/Design Review	
Late Fees	
Reinspection Fees	
TOTAL COLLECTED FOR MONTH	\$4,200.00
TOTAL COLLECTED YEAR-TO-DATE	\$8,725.00