

MIDDLESEX BOARD OF HEALTH
Meeting Minutes
THURSDAY, OCTOBER 14, 2021

The meeting of the Middlesex Board of Health was held on the above date at the Recreation Building and called to order at 7:00 p.m. by President Sherr with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on August 13, 2021, in accordance with N.J.S.A. 10:4-6 et seq. as amended to permit public bodies as therein defined to conduct public meetings by means of communication or other electronic equipment, and with written notice and electronic notice provided to the courier news and the star ledger, posting on the website and the bulletin board in the municipal building and filed in accordance with the law.”

Roll Call:

Michael Conahan – Vice President	<input checked="" type="checkbox"/>
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input checked="" type="checkbox"/>
Nancy Purcell-Holmes	<input type="checkbox"/> - Absent
Karen Rutkowski – Alternate 2	<input checked="" type="checkbox"/>
Amelia Sherr - President	<input checked="" type="checkbox"/>
Laura Steinau, Alternate 1	<input checked="" type="checkbox"/> - Voting
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in attendance:

Terence Brundage – REHS	<input type="checkbox"/> - Absent
Councilman Rex - Council Liaison	<input checked="" type="checkbox"/>
Lester Jones, County Health Director/Health Officer	<input type="checkbox"/> - Absent

Robert M. Sherr – Acting Recording Secretary

- Adoption of Minutes** – Vice President Conahan made a motion to accept the September 16, 2021 Meeting Minutes seconded by Board Member Laranjeiro and carried by a unanimous vote.
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2. Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage was absent and a motion was made by Vice President Conahan, seconded by Board member Laranjeiro and unanimously passed to table the report.
- B. Monthly Activities Environmental Report – President Sherr noted the monthly activities report for July, August, and September 2021 and the newly formatted Monthly Activities Environmental Report covering January 2020 – December 2020, and January 2021 – June 2021. The Board had a brief discussion of the reports and how they compared to the old format. President Sherr asked if the Board wanted to accept the reports or continue to table them. It was noted that the summary reports do not always correspond to the monthly reports received under the old format. Overall, the new format was an improvement although questions remained on some of the data elements. The Board reviewed correspondence from Peyton Yanchurak regarding an air pollution complaint from 3/17/2021 verified by the inspector sent out to investigate that was latter marked unverified in the January 2021 – August 2021 Summary Report. A motion was made by Board member Ember, seconded by Vice President Conahan and unanimously approved to accept the reports contingent upon further explanation of data elements questioned. President Sherr noted a need to invite Mickey Gross to attend a meeting to fully explain the new Monthly Activities Environmental Report format and address questions from the Board relative to data elements. The Board members also discussed the entry on the August 2021 report relating to problems with the Mauger School boilers. The matter was referred to Councilman Rex to follow-up with the Administrator and Mayor and Council.
- C. Registrar's Report – President Sherr presented the Registrar's Reports for September 2021. A motion was made by Board member Ember, seconded by Board member Fedosh and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Rutkowski, Sherr and Yanchurak. No: None. Abstain: None
- D. Board of Health Report - President Sherr presented the Board of Health Report for September 2021. Board member Ember made a motion to accept the Board of Health Report, seconded by Board Member Fedosh, and carried by the following roll call: Ayes: Conahan, Ember, Fedosh, Laranjeiro, Rutkowski, Sherr, and Yanchurak. No: None. Abstain: None

3. Correspondence

- A. President Sherr presented the correspondence received from Garden State Laboratories for sampling done at Lake Creighton. There was a discussion about the results reported and the need to have them better explained to the Board. It was noted that Terry Brundage was to report back to the Board from the last meeting with a better explanation as to the results of the sampling. It was noted that the lake

needs dredging and the fishing derby will be cancelled for this year. Also, the signs are still up at the lake advising residents of the contamination.

- B. The Odor complaint email from Board member Yanchurak was discussed under the Monthly Environmental Activities Report.

4. **Unfinished Business**

- A. Coronavirus Reports – President Sherr has been forwarding the emails with these reports to all Board members.
- B. Rabies Clinic – President Sherr noted the clinic scheduled for November 6, 2021 should be staffed by a member of the County Health Department per Lester Jones and volunteers from the Board. Board members Ember, Steinau, and possibly Purcell-Holmes offered to help at the upcoming rabies clinic.
- C. Board of Health Contract – The contract for 2021 and 2022 is still in progress per President Sherr. Ms. Karrow informed President Sherr that we are waiting for a response from the County for our signed contract.
- D. Board of Health License Fees – President Sherr noted that Mayor Madden had requested a meeting with the License Fees Committee (Board members Laranjeiro, Vice President Conahan and President Sherr) to review the proposed changes and check for possible conflicts with other Borough Ordinances. Board member Laranjeiro briefly explained how the new fees were determined. Middlesex fees tend to be much lower than surrounding towns. A meeting will be set-up with the Committee, Mayor Madden, Councilman Rex, Administrator Karrow, and Linda Chismar (Borough Clerk / Registrar) to further clarify the proposed fees.
- E. Recording of the November and December 2021 Board meetings – President Sherr noted that Robert Sherr will not be available to record the minutes in November and December. Volunteers are needed to record the minutes for the upcoming meetings. Board member Ember offered to record one of the meetings.
- F. Mobile Food Trucks – Ordinance #309-5 Use of Public Street and Rights-of-way Prohibited. The Board briefly discussed the Ordinance and it will be addressed in conjunction with the proposed revised fees.
- G. Inactive Pool at Hamiltonian Apartments – the matter was held until Terry Brundage is available to update the Board on reviewing the matter with other Borough officials.

5. **New Business**

- A. Update from Board Member Ember regarding New Jersey Local Board of Health Association (NJLBHA) – Board Member Ember's updated the Board on his notes from the September 25th meeting of the NJ Local Board of Health Association.

6. **Website** – President Sherr had nothing new to report
7. **Meeting Opened to The Public** – President Sherr opened the meeting to the public. Seeing that there were no public people at the meeting, President Sherr closed the public portion of the meeting.
8. President Sherr noted that she had a conversation with Mayor Madden. While they are both acting in the best interest of the Borough residents, they have conflicting visions on how to accomplish goals. As such, President Sherr is resigning from the Board of Health.
9. **Adjournment** – Board member Ember made a motion to adjourn the meeting, seconded by Board Member Fedosh and carried by a unanimous vote of Board Members present. The next meeting will be November 4, 2021.

Robert M. Sherr
Acting Recording Secretary for the October 14th 2021 meeting