

MIDDLESEX BOARD OF HEALTH
Meeting Minutes
THURSDAY, DECEMBER 16, 2021

The meeting of the Middlesex Board of Health was held on the above date at the Recreation Building and called to order at 7:00 p.m. by Board Member Yanchurak with the following statement:

“This meeting is being held in compliance with N.J.S.A. et seq., 10:4-6 (the Open Public Meeting Act) in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, posted in the Municipal Building on December 9, 2020, with a subsequent meeting noticed on May 21, 2021, in accordance with N.J.S.A. 10:4-6 et seq. as amended to permit public bodies as therein defined to conduct public meetings by means of communication or other electronic equipment, and with written notice and electronic notice provided to the courier news and the star ledger, posting on the website and the bulletin board in the municipal building and filed in accordance with the law.”

Roll Call:

Michael Conahan – Vice President	<input type="checkbox"/> - Absent
Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Lucy Laranjeiro	<input type="checkbox"/> - Absent
Nancy Purcell-Holmes	<input type="checkbox"/> - Absent
Karen Rutkowski – Alternate 2	<input checked="" type="checkbox"/> - Voting status enabled
Amelia Sherr - President	<input type="checkbox"/> - Absent
Laura Steinau, Alternate 1	<input checked="" type="checkbox"/> - Voting status enabled
Peyton Yanchurak	<input checked="" type="checkbox"/>

Others in attendance:

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Rex - Council Liaison	<input type="checkbox"/> - Absent

Lester Jones, County Health Director/Health Officer - Absent

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- 1. Adoption of Minutes** – Board Member Fedosh made a motion to accept the October 14, 2021 Meeting Minutes seconded by Board Member Rutkowski. All in favor, motion carried.
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2. Reports

- A. Board of Health Activities Report – SREHS, Terry Brundage presented the Activities Reports for October and November 2021. Mr. Brundage said that all of the food inspections had Satisfactory ratings. He handled several complaints and issues related to various matters as described in his formal reports. Board Member Ember made a motion to accept both of the Activities Reports seconded by Board Member Steinau and carried by the following roll call: Ayes: Ember, Fedosh, Rutkowski, Steinau, Yanchurak. No: None. Abstain: None
- B. Monthly Activities Environmental Summary Report – We reviewed the new Summary Reports for October and November 2021. The format is easier to read than the format of the detailed reports. We noted how many items were listed as “Not Verified”. Also, one description line was missing. Terry Brundage agreed to provide the explanations for the “Not Verified” items and the detail words for the missing description line at our next meeting. Board Member Ember made a motion to accept both of the Environmental Summary Reports seconded by Board Member Rutkowski and carried by the following roll call: Ayes: Ember, Fedosh, Rutkowski, Steinau, Yanchurak. No: None. Abstain: None
- C. Registrar’s Report – Board Member Yanchurak presented the Registrar’s Reports for October and November 2021. Board Member Fedosh made a motion to accept the Registrar’s Reports seconded by Board Member Steinau and carried by the following roll call: Ayes: Ember, Fedosh, Rutkowski, Steinau, Yanchurak. No: None. Abstain: None
- D. Board of Health Report - Board Member Yanchurak presented the Board of Health Reports for October and November 2021. Board Member Ember made a motion to accept the Board of Health Reports seconded by Board Member Steinau and carried by the following roll call: Ayes: Ember, Fedosh, Rutkowski, Steinau, Yanchurak. No: None. Abstain: None

3. Correspondence

- A. None.

4. Unfinished Business

- A. Rabies Clinic – Terry Brundage stated that the Rabies Clinic on November 6 was successful as we served 105 Dogs and 24 Cats for a total of 129 vaccine doses. This was significantly more than in recent years. He will submit the paperwork for next year’s event for November 5, 2022. We agreed to ask for 140 vaccine doses for next year’s Rabies Clinic.
- B. Coronavirus Reports – TABLED

- C. Board of Health Contract – Tabled until next year.
- D. Board of Health License Fees – Tabled until next year.
- E. Environmental Report – We are now using the new Summary Reports as discussed above.
- F. Mobile Food Trucks – Ordinance #309-5 – Use of Public Streets and Rights-of-Way Prohibited – After some discussion, we agreed that no current action is needed until new vendors apply for a license via a petition or other manner.
- G. Inactive Pool at Hamiltonian Apartments – Update – Terry Brundage informed us that this pool is fenced in and is not collecting water. The owners have a permit to fill in the pool.

5. **New Business**

- A. Update from Board Member Ember regarding New Jersey Local Board of Health Association report(s) (NJLBHA) – Board Member Ember read parts of the notes for the October through December meetings of the NJLBHA.
- B. COVID-19 - Board Member Yanchurak stated that cases are increasing especially among children. Terry Brundage received a call about an infected 4 year old child.
- C. Potential Vacancies on Board – We discussed the potential vacancies on the Board.

6. **Website** – No updates.

7. **Meeting Opened to The Public** – Board Member Yanchurak opened the meeting to the public. Seeing that there were no public people at the meeting, Board Member Yanchurak closed the public portion of the meeting.

8. **Adjournment** – Board Member Fedosh made a motion to adjourn the meeting, second by Board Member Steinau and carried by a unanimous vote by Board Members present. The next meeting will be on January 13th. It will be for the Re-organization of the Board.

Steve Ember

Board Member acting as the Recording Secretary for this December 16th meeting