

**MIDDLESEX BOARD OF HEALTH  
REORGANIZATION MEETING MINUTES  
THURSDAY, JANUARY 13, 2022**

The meeting of the Middlesex Board of Health was held on the above date via Zoom and called to order at 7:00 p.m. by the Board Secretary with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, Star Ledger and posted in the Municipal Building on December 10, 2021, with subsequent notice dated January 6, 2022, and filed in accordance with the law.”

Oath of Office were read into record by the following new Board Members present:

Thomas Harrity and Lucy Laranjeiro

**Roll Call**

Michael Conahan	<input checked="" type="checkbox"/>	
Steve Ember - President	<input checked="" type="checkbox"/>	
Melissa Fedosh	<input type="checkbox"/>	- Absent
Thomas Harrity	<input checked="" type="checkbox"/>	
Lucy Laranjeiro	<input checked="" type="checkbox"/>	
Karen Rutkowski – Alternate 1	<input checked="" type="checkbox"/>	
Laura Steinau	<input checked="" type="checkbox"/>	
Peyton Yanchurak	<input checked="" type="checkbox"/>	

**Others in attendance:**

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Quinn - Council Representative	<input checked="" type="checkbox"/>

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Board Secretary welcomed new Board Members, Tom Harrity and Lucy Laranjeiro as a new regular member and new Council Representative, Councilman Quinn to the Board.

Board Secretary opened the nomination for President of the Middlesex Board of Health for 2021. Board Member Michael Conahan made a motion to nominate Board Member Steve Ember for President, seconded by Board Member Laranjeiro and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Laranjeiro, Harrity, Rutkowski, Steinau and Yanchurak. No: None Abstain: None.

Board Secretary opened the nomination for Vice President of the Middlesex Board of Health for 2021. Board Member Michael Conahan made a motion to nominate Board Member Thomas Harrity for Vice-President, seconded by Board Member Yanchurak and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Laranjeiro, Harrity, Rutkowski, Steinau and Yanchurak. No: None Abstain: None.

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**Minutes** – Board Member Yanchurak stated that under Coronavirus Reports, it should just read “Members agreed to table”. President Ember made a motion to accept the December 13, 2021, meeting minutes as amended, seconded by Board Member Yanchurak and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Laranjeiro, Rutkowski, Steinau and Yanchurak. No: None Abstain: Harrity

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**Executive Session:** None

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## **Reports**

- A. **Board of Health Activities Report** – SREHS, Terry Brundage presented the Activities Report for December 2021. President Ember stated he discussed inspections with Mr. Brundage. All complaints have been abated. Terry Brundage advised members that County is offering free COVID testing to Middlesex County residents at the Dunellen Library on January 20<sup>th</sup>. Members inquired how Dunellen was able to provide testing. Mr. Brundage stated he was not privy to that decision. Mr. Brundage stated that the pool at the Hamiltonian Apartments has been filled in and the fence surrounding the pool was removed.

Present Ember made a motion to accept the Activities Report seconded by Board Member Rutkowski and carried by a unanimous vote by members present.

- B. **Monthly Activities Environmental Report** – TABLED.

- C. **Registrar’s Report** – President Ember presented the Registrar’s Report for December 2021. Board Members discussed the number of deaths in town. President Ember asked if anyone would like to volunteer to prepare a monthly report on the deaths in town. Board Members Yanchurak and Harrity volunteered. Board Member Yanchurak stated that he has maintained an excel spreadsheet reflecting the total number of deaths due to COVID. President Ember stated that the County’s website reports of deaths are year to date.

President Ember made a motion to accept the Registrar’s Report seconded by Board Member Conahan and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Harrity, Laranjeiro, Rutkowski, Steinau and Yanchurak. No: None Abstain: None

- D. **Board of Health Report** – President Ember questioned why no fees were collected for month of December. Mr. Brundage informed the members that fees for Mercantile Licenses are due by May 31 of every year. Those fees are reflected in the monthly reports during the first half of the year. Fees for licenses are collected throughout the year as new establishments open in town.

President Ember made a motion to accept the Board of Health Report seconded by Board Member Steinau and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Harrity, Laranjeiro, Rutkowski, Steinau and Yanchurak. No: None Abstain: None.

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**Correspondence** - None

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**Unfinished Business** –

- A. Coronavirus Reports – President Ember asked the members if they would still like to receive reports. Board Members discussed obtaining the County COVID reports again from the Borough Administrator.
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**New Business**

- A. President Ember advised the members that we will begin discussing establishing committees among board members starting with the February meeting.
- B. President Ember stated he would like to change the meeting dates to quarterly meeting in order to have productive work groups in place. Board Members decided and agreed to hold bi-monthly meetings. President Ember advised the Board Secretary to add to the February 10, 2022, agenda the introduction to Amend Ordinance No. 145-21 – Article II members, Section 429-9 Meetings; Notices; Waiver of Notice to in order to hold bi-monthly meetings.
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**Website**

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**Public Portion**

President Ember opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Ember closed the public portion of the meeting.

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President Ember moved for adjournment seconded by Board Member Harrity and carried by a unanimous vote of board members present.

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Carmen Modica  
Board Secretary