

BOARD OF HEALTH REORGANIZATION MEETING MINUTES
JANUARY 12, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the Board Secretary with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz
Amy Bigge
Amy Burke
Charles Corcoran
Ceil Slauson Absent
Peyton Yanchurak

Others in Attendance: Kevin Dotey, Liaison
 Terry Brundage, SREHS

Board Secretary opened the nomination for President of the Middlesex Board of Health for 2016. Board Member Bigge made a motion to nominate Amy Burke for President, seconded by Board Member Corcoran and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

Board President Burke opened the nomination for Vice President of the Middlesex Board of Health for 2016. Board Member Corcoran made a motion to nominate Board Member Bigge, seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None

Minutes: None

Executive Session: None

Reports

- A. Monthly REHS Activities Report – REHS, Terry Brundage presented the Monthly REHS Activities Report for December 2016. Board Member Corcoran made a motion to accept the Activities Report seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, Yanchurak. No: None. Abstain: None.
- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the November, 2016 Monthly Activities Environmental Report. Board Member Corcoran made a motion to accept the Environmental Report seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

Board Member Corcoran asked that an OPRA form be filled out and sent to the Fire Chief for a list of hazardous materials stored for each business in town. Board Member Corcoran stated that there was an incident with the Fire Dept. where unmarked 55 gallon drums were present. These type of incidents can cause harm to our first responders and residents. President Burke will fill out the form and get it to the Borough Clerk.

- C. Environmental Report from Les Jones – None
- D. Registrar’s Report - Board Secretary presented the Registrar’s Report for December, 2016 and the Board of Health Monthly Report for December, 2016. Board Member Corcoran made a motion to accept the Registrar’s Report and the Board of Health Monthly Report for December, 2016 seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.
- E. Bill List – Resolution to Acknowledge All Claims: \$138.00. Board Member Corcoran made a motion to acknowledge the Bill List seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None

Correspondence – None

Unfinished Business

- A. Letters to DEP, County, and Office of Pollution Prevention and RTK addressing ongoing odor issues in the Borough of Middlesex – President Burke stated that the Borough Attorney reviewed the letters. President

Burke noted that if there were no objections or changes the Board Secretary will mail the letters. There being no objections or and one minor change all Board Members present agreed to send out the letters.

New Business

- A. 2017 Budget – Board members reviewed the budget for 2017 keeping the line items the same as last year.
- B. 2017 Public Health Interlocal Service Contract – Board of Health concurred that the contract be approved by the Governing Body.

Liaison Dotey will bring back both matters to the Governing Body at the next scheduled meeting on January 28, 2017.

Website

- A. The Calendar of Events was posted for the month of February, 2017.
-

Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board member Bigge moved for adjournment seconded by Board Member Corcoran and carried by a unanimous vote of board members present.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES
February 9, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz
Amy Bigge
Amy Burke
Charles Corcoran
Ceil Slauson
Peyton Yanchura

Others in Attendance:

Due to inclement weather conditions, the meeting was cancelled.

Board member Bigge moved for adjournment seconded by Board Member Corcoran and carried by a unanimous vote of board members present.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES
March 9, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz

Amy Bigge

Amy Burke

Charles Corcoran

Ceil Slauson Absent

Peyton Yanchurak Absent

Others in Attendance: Kevin Dotey, Liaison
 Terry Brundage, SREHS

Minutes

Board Member Benitz made a motion to accept the December 8, 2016 Board of Health Meeting Minutes and the January 12, 2017 Board of Health Reorganization Meeting Minutes seconded by Board Member Corcoran and carried by a unanimous vote of members present.

Executive Session: None

Reports

- A. Monthly REHS Activities Report – REHS, Terry Brundage presented the Monthly REHS Activities Report for January & February 2017. Board Member Corcoran made a motion to accept the Activities Report seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, and Corcoran. No: None. Abstain: None.
- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the December, 2016 and January, 2017 Monthly Activities Environmental Report. Board Member Corcoran made a motion to accept the Environmental Report seconded by Board Member Benitz and carried

by the following roll call vote. Ayes: Benitz, Bigge, and Corcoran. No: None. Abstain: None.

- C. Environmental Report from Les Jones – None
- D. Registrar’s Report - Board Secretary presented the Registrar’s Report for January & February 2017 and the Board of Health Monthly Report for January & February 2017. Board Member Corcoran made a motion to accept the Registrar’s Report and the Board of Health Monthly Report for January & February 2017 seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, and Corcoran. No: None. Abstain: None.
- E. Bill List – Resolution to Acknowledge All Claims: \$16,768.21. Board Member Corcoran made a motion to acknowledge the Bill List seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, and Corcoran. No: None. Abstain: None

Correspondence – None

Unfinished Business

- A. Letters to DEP, County, and Office of Pollution Prevention and RTK addressing ongoing odor issues in the Borough of Middlesex – President Burke received a response from Mr. Odgers of the DEP. Mr. Odgers emailed the Permit for Spray-Tek. President Burke stated that Mr. Odgers noted there is a list of toxins and the acronyms listed in the permit. President Burke remarked to the Board that she could not find the toxins in the permit that are emitted into our air and what amounts are being released and are acceptable levels. President Burke requested that all board members review the permit that will be forwarded to them in an email tomorrow, and get back to her with any questions before she calls back Mr. Odgers.
- B. Adding the Cost for Inspections into the Public Health Interlocal Service Contract with Middlesex County for the purpose of Banning Sale of Nicotine Products to Individuals under the Age of 21 - REHS Terry Brundage stated that he hasn’t heard from Les Jones the Health Officer for the County. Board members discussed our Liaison, Kevin Dotey bring a recommendation to the Governing Body that we move to adopt our own ordinance without penalties for violators as there would be nobody at this time to enforce. The members of the Board of Health felt this is more to make a statement regarding smoking. Some of the places could also self-inspect their own stores.
- C. Classes to get certified in Odor Pollution – President Burke received information from Rutgers that a four year degree in engineering or

environmental services would be required plus a \$700.00 fee to get certified in odor detection classes.

- D. OPRA Request sent to the Fire Chief for a list of Hazardous Materials Stored for each Business in the Borough – President Burke spoke with the Fire Chief and he noted that the OPRA request is protected by the exemptions under the OPRA Act. Since 9-11 companies that store chemicals are soft targets and are exempt from releasing that information.
-

New Business

- A. Meeting Calendar – The Board discussed changing the meetings to quarterly meetings which would provide more time to get the work accomplished by the committees. Board Secretary will send out the by-laws as they could be amended to change the dates.
- B. Board Member Corcoran reported that beer and wine may soon be allowed to be sold in food stores.
- C.. Lead in Drinking Water – Board Member Corcoran asked the Board to consider looking into lead in the drinking water in rental units noting that renters have no protection against lead in their drinking water. Board Member Corcoran stated that many of these rental properties may have lead pipes due to the age of the property. He would like the Board to look into this further and maybe when a house is sold or a rental property is sold or rented the water should be tested for lead as part of the rental agreement or sale of a property.
-

Website

- A. The Calendar of Events was posted for the month of March, 2017.
-

Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board member Bigge moved for adjournment seconded by Board Member Corcoran and carried by a unanimous vote of board members present.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES

April 13, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz	Absent
Amy Bigge	
Amy Burke	
Charles Corcoran	
Ceil Slauson	Absent
Peyton Yanchurak	

Others in Attendance: Kevin Dotey, Liaison
Terry Brundage, SREHS

Minutes

President Burke made a motion to amend the minutes to state that Mr. Odgers of the DEP directed President Burke to the website regarding Spray-Tek’s permit. Board Member Corcoran made a motion to accept the amended March 9, 2017 Board of Health Meeting Minutes seconded by Board Member Bigge and carried by a unanimous vote of members present.

Executive Session: None

Reports

- A. Monthly REHS Activities Report – REHS, Terry Brundage presented the Monthly REHS Activities Report for March 2017. Board Member Corcoran made a motion to accept the Activities Report seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Bigge, Corcoran and Yanchurak. No: None. Abstain: None.
- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the February, 2017 Monthly Activities Environmental Report. Board Member Corcoran made a motion to accept the Environmental Report seconded by Board Member Bigge and carried by the following roll

call vote. Ayes: Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

- C. Environmental Report from Les Jones – None
- D. Registrar’s Report - Board Secretary presented the Registrar’s Report for March, 2017. Board Member Corcoran made a motion to accept the Registrar’s Report and the Board of Health Monthly Report for March 2017 seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.
- E. Bill List – Resolution to Acknowledge All Claims: \$16,693.21. Board Member Corcoran made a motion to acknowledge the Bill List seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Bigge, Corcoran, and Yanchurak. No: None. Abstain: None

Correspondence – REHS, Inspector Terry Brundage provided the Board with the Compliance & Enforcement regarding tobacco products in Middlesex Borough which included the Compliance Check Inspections of Tobacco Product Retailers Through January 31, 2017.

Councilman Dotey reported back to the Board that the Council requested the following before considering the recommendation to amend the smoking ordinance to the age of 21.

- A. How it affects businesses locally?
- B. How the retailers would police it?
- C. What other town are doing?
- D. How the enforcement will affect their revenue?
- E. How many smokers from 19-21?

Board Member Corcoran will go to the businesses selling tobacco and tobacco products and will come back with his findings at the next meeting.

Unfinished Business

- A. Letters to DEP, County, and Office of Pollution Prevention and RTK addressing ongoing odor issues in the Borough of Middlesex - Board President Burke and Board Member Yanchurak are going to contact Chris Odgers from the DEP. Two questions of concern are how they can find out

what's in the releases and how are the particles measured for allowable limits. They will also address any other concerns that board members have and will report back to the board at the next meeting.

- B. Adding the Cost for Inspections into the Public Health Interlocal Service Contract with Middlesex County for the purpose of Banning Sale of Nicotine Products to Individuals under the Age of 21 – Addressed under correspondence above.

New Business

- A. Introduction of Ordinance #143-17 – Amending the By-Laws

ORDINANCE NO. 143-17

AN ORDINANCE AMENDING THE BY-LAWS FOR THE BOARD OF HEALTH OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 48, ARTICLE II SECTION 6 MEETINGS OF THE BOARD OF HEALTH; NOTICES; WAIVER OF NOTICE

ARTICLE II MEMBERS

SECTION 6. Meetings of the Board of Health; Notices; Waiver of Notice

The first meeting of the Board of Health after January 1 of each year shall be the Reorganization Meeting of the Board of Health, at which time officers shall be elected as provided in Article II, Section 3.

Regular meetings of the Board of Health shall be held quarterly on the second Thursday of February, May, August, and November at 7:00 pm.. All meetings will be held in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975: see also N.J.S.A. 10:4-6). Notice of regular meetings of the Board of Health shall be given to each Member by hand delivery, mail or email at least three (3) days prior to the day of the meeting.

Special meetings of the Board of Health may be called by the President or upon request of 4 Members. Notice of such meetings must state the purpose. Except in cases of emergency, 48 hours notice shall be given to the Members of a special meeting. All meetings will be held in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975: see also N.J.S.A. 10:4-6).

In the event an emergency meeting is required to deal with matters of such importance that delay for the purpose of providing adequate notice (as required above)

would likely result in substantial harm to the public interest, such meeting may be held provided it conforms to the provisions of N.J.S.A. 10:4-9.

Except as herein provided, the conduct of meetings shall be governed by ROBERT'S RULES OF ORDER, latest edition.

The order of business for regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown so far as circumstances will permit:

1. Call to Order
2. Announcement of compliance with Open Public Meeting Law
3. Roll call of Members
4. Approval of minutes of prior meeting(s)
5. Reports
 - a. Activities Report
 - b. Registrar's Report
 - c. Board of Health Report
 - d. Other reports
6. Financial Report/Funds Collected/Payment of Claims
7. Correspondence
8. Unfinished Business
9. New Business
10. Public Discussion
11. Executive Session (if necessary)
12. Adjournment

Board Member Bigge moved to introduce Ordinance #13-17 seconded by Board Member Corcoran and carried by a unanimous vote of members present.

B. Lead Inspection for Rental Properties – Board President made a committee consisting of Board Members Bigge, Corcoran, and Yanchurak to meet to come up with a plan on how to pursue. Part of the discussion was to speak with the Middlesex Construction Official and Plumbing Inspector.

Website

A. The Calendar of Events was posted for the month of April, 2017.

Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board member Bigge moved for adjournment seconded by Board Member Corcoran and carried by a unanimous vote of board members present.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES
May 11, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz
Amy Bigge
Amy Burke
Charles Corcoran
Peyton Yanchurak

Others in Attendance: Kevin Dotey, Liaison Absent
 Terry Brundage, SREHS

Minutes

Board Member Corcoran made a motion to approve the April 13, 2017 Board of Health Meeting Minutes seconded by Board Member Bigge and carried by a unanimous vote of members present.

Executive Session: None

Reports

A. Monthly REHS Activities Report – REHS, Terry Brundage presented the Monthly Activities Report for April 2017. Board Member Corcoran made a motion to accept the Activities Report seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran and Yanchurak. No: None. Abstain: None.

No smoking in the park signs were delivered to the Administrator. They are reviewing where the signs are to be placed.

Board members asked that the Fire Department comply with the no smoking in the park during the Fire Dept. Carnival. Board members asked that a copy of the ordinance be sent to the police and fire department.

Inspector Brundage reported that the County Health Department is now going to each school annually to review immunization records to see if they are all up to date. All schools are in perfect condition with the exception of a few new transfer students.

Inspector Brundage also mentioned that McDonalds broke ground for their new store on Bound Brook Road by Acme.

- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the March, 2017 Monthly Activities Environmental Report. Board Member Corcoran made a motion to accept the Environmental Report seconded by Board Member Benitz and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.
- C. Environmental Report from Les Jones – None
- D. Registrar’s Report - Board Secretary presented the Registrar’s Report for April, 2017. Board Member Corcoran made a motion to accept the Registrar’s Report and the Board of Health Monthly Report for March 2017 seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

Board Secretary reported that Anthony Pizza hasn’t paid his renewal license to date. He has stated that he is going out of business but is now two months late. Board agreed that the inspector notify him that under the ordinance he can’t operate without a license and he could be closed down.

- E. Bill List – Resolution to Acknowledge All Claims: \$ 95.00. Board Member Corcoran made a motion to acknowledge the Bill List seconded by Board Member Bigge and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None

Correspondence – None

Unfinished Business

- A. Letters to DEP, County, and Office of Pollution Prevention and RTK addressing ongoing odor issues in the Borough of Middlesex – Board Member Yanchurak spoke with the Mr. Odgers from the DEP and noted that Spray Tek is not required to file an annual report. Since 2008 it has been exempt. We can see the report when the inspector goes out and that was October of last year. Board Member Yanchurak stated he was told we can access the information through Data Miner. Spray-Tek is required to keep records but they don’t have to send it to the state. They are required to

monitor what comes out of the stack. Board Member Yanchurak mentioned that they still haven't complied with the Community Outreach Program.

- B. Board Member Corcoran's Report on Banning Sale of Nicotine Products to Individuals under the Age of 21 – Board Member Corcoran went to 20 vendors who sold nicotine products and all but one didn't care if we moved the age to 21. Most vendors noted that their patrons are over 25 and that very few are kids. The majority of the vendors did not think there would be any adverse impact on their business. A recommendation was made that Liaison Dotey report back to the council for further action on this proposal.
- C. Lead Inspection for Rental Properties – Members of the Board spoke with the Plumbing Inspector and the Construction Official. Lead pipes were banned in the 1940's. Using lead to solder was banned in 1986. Construction Official said we should check with the municipal attorney before we move forward on requesting to add lead inspections before renting. The recommendation was every five years.
- D. Public Hearing on Ordinance #143-17 – Amending the By-Laws

ORDINANCE NO. 143-17

AN ORDINANCE AMENDING THE BY-LAWS FOR THE BOARD OF HEALTH OF THE BOROUGH OF MIDDLESEX, COUNTY OF MIDDLESEX, NEW JERSEY, CHAPTER 48, ARTICLE II SECTION 6 MEETINGS OF THE BOARD OF HEALTH; NOTICES; WAIVER OF NOTICE

**ARTICLE II
MEMBERS**

SECTION 6. Meetings of the Board of Health; Notices; Waiver of Notice

The first meeting of the Board of Health after January 1 of each year shall be the Reorganization Meeting of the Board of Health, at which time officers shall be elected as provided in Article II, Section 3.

Regular meetings of the Board of Health shall be held quarterly on the second Thursday of February, May, August, and November at 7:00 pm. All meetings will be held in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975: see also N.J.S.A. 10:4-6). Notice of regular meetings of the Board of Health shall be given to each Member by hand delivery, mail or email at least three (3) days prior to the day of the meeting.

Special meetings of the Board of Health may be called by the President or upon request of 4 Members. Notice of such meetings must state the purpose. Except in cases of emergency, 48 hours' notice shall be given to the Members of a special meeting. All meetings will be held in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975: see also N.J.S.A. 10:4-6).

In the event an emergency meeting is required to deal with matters of such importance that delay for the purpose of providing adequate notice (as required above) would likely result in substantial harm to the public interest, such meeting may be held provided it conforms to the provisions of N.J.S.A. 10:4-9.

Except as herein provided, the conduct of meetings shall be governed by ROBERT'S RULES OF ORDER, latest edition.

The order of business for regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown so far as circumstances will permit:

1. Call to Order
2. Announcement of compliance with Open Public Meeting Law
3. Roll call of Members
4. Approval of minutes of prior meeting(s)
5. Reports
 - a. Activities Report
 - b. Registrar's Report
 - c. Board of Health Report
 - d. Other reports
6. Financial Report/Funds Collected/Payment of Claims
7. Correspondence
8. Unfinished Business
9. New Business
10. Public Discussion
11. Executive Session (if necessary)
12. Adjournment

President Burke opened the hearing on Ordinance 143-17 asking if anybody wanted to speak. Seeing that there were no public members, President Burke closed the hearing on Ordinance 143-17 and asked for a motion.

Board Member Bigge moved to adopt Ordinance #143-17 seconded by Board Member Corcoran and carried by the following roll call vote: Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

Website

- A. The Calendar of Events was posted for the month of May, 2017.

Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board member Bigge moved for adjournment seconded by Board Member Corcoran and carried by a unanimous vote of board members present.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES
August 10, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz Absent
Amy Bigge Absent
Amy Burke
Charles Corcoran Absent
Peyton Yanchurak

Others in Attendance: Kevin Dotey, Liaison Absent
 Terry Brundage, SREHS Absent

The meeting could not take place due to a lack of quorum of Board of Health members. The next meeting is on Thursday November 9, 2017.

Kathleen Anello
Board Secretary

BOARD OF HEALTH MEETING MINUTES
November 9, 2017

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 12, 2016.

Roll Call

Fran Benitz
Amy Bigge
Amy Burke
Charles Corcoran
Peyton Yanchurak

Others in Attendance: Kevin Dotey, Liaison
 Terry Brundage, SREHS

Minutes

Board Member Corcoran made a motion to approve the May 11, 2017 Board of Health Meeting Minutes seconded by Board Member Corcoran and carried by a unanimous vote of members present. President Burke noted that no meeting was to be held on August was canceled due to a lack of quorum of Board of Health members.

Executive Session: None

Reports

- A. Monthly REHS Activities Report – REHS, Terry Brundage presented the Monthly Activities Report for May, June, July, August, September, and October 2017. Board Member Corcoran made a motion to accept the Activities Report seconded by Board Member Corcoran and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran and Yanchurak. No: None. Abstain: None.

REHS Inspector Brundage reported that ducks were being kept as pets on Cook Avenue. The resident was told that they could not have ducks as pets and to keep outside they would need to have a ½ acre of land.

- B. Monthly Activities Environmental Report – SREHS, Terry Brundage presented the April, May, June, July, August, and September, 2017 Monthly Activities Environmental Report. Board Member Corcoran made a motion to accept the Environmental Report seconded by Board Member Benitz and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.

Board Member Burke noted that on the Environmental Report there were fines adding up to \$89,000 for air pollution. REHS Inspector Brundage will get more info from the County Environmental Department for the next meeting

- C. Environmental Report from Les Jones – None
- D. Registrar's Report - Board Secretary presented the Registrar's Report for May, June, July, August, September, and October, 2017. Board Member Corcoran made a motion to accept the Registrar's Report and the Board of Health Monthly Report for May, June, July, August, September, and October 2017 seconded by Board Member Yanchurak and carried by the following roll call vote. Ayes: Benitz, Bigge, Corcoran, and Yanchurak. No: None. Abstain: None.
- E. Bill List – Resolution to Acknowledge All Claims: None.
- F. Rabies Clinic Report – The Rabies Clinic on the first Saturday in November was a success. Ninety rabies vaccinations were provided free of charge. President Burke thanked everyone for coming out and helping.

Correspondence – None

Unfinished Business

Lead Inspection for Rental Properties – Members of the Board spoke with the Plumbing Inspector and the Construction Official. Lead pipes were banned in the 1940's. Using lead to solder was banned in 1986. Board Member Corcoran wants to know how we can protect the renters. Board Member Corcoran asked that we bring back to the governing body a request to have mandated that all landlords every five years check the water for lead. A motion was made by President Burke seconded by Board Member Corcoran to have Liaison Dotey address the recommendation with the governing body and carried by all members present.

Board Member Corcoran made a motion to have Liaison Dotey bring the recommendation to have private homeowners before they sell have water testing certification as part of the sale of the property seconded by Board Member Benitz and carried by the following roll call vote: Bigge, Corcoran, Benitz, and Yanchurak.

President Burke who is not a voting member as President did site that she felt this should be done as part of the homeowner's inspection and not be made part of the CCO when selling.

Liaison Dotey had a printed NJDEP website page regarding information about lead in drinking water which contained Lead and copper Sampling Plan Resources and Factsheets.

New Business

Mold Testing – Discussion ensued about mold testing and how it is not reported or tested to new renters and new homeowners. Many people who are flipping houses hide mold and paint over it. Board members did not wish to address this with council.

Odor Complaint Procedure – President Burke reported that at present there is an awful odor outside. She also noted that the website still show direct Hotline number to Spray-Tek with any odor complaints.

Allocating Money to Seniors for Water Testing - Board member Corcoran also asked this board if he can contact Paul Buckley of the Housing and Community Development (HUD) to see if we can use some of the money allocated to us to purchase water testing kits to give out to seniors to test their water. Board Member Corcoran made a motion for permission to contact Mr. Buckley seconded by Board Member Yanchurak and carried by all members present

New and Renewal Dates for Food Licensing – Borough Clerk asked if there were any objections from this board to change the renewal dates for food licensing to June 1st through May 31st. The Borough Clerk is looking to make all licensing due at the same time which included the renewal of food and mercantile licensing. Seeing there was no objection, the Clerk will move forward with the amendment.

Website

A. The Calendar of Events was posted for the month of November, 2017.

Public Portion

President Burke opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Burke closed the public portion of the meeting.

Board member Corcoran moved for adjournment seconded by Board Member Yanchurak and carried by a unanimous vote of board members present.

Kathleen Anello

Board Secretary